

Report on progress at Gas Works Car Park December

We have received Environmental Agency Clearance for the planning condition. This came through on the planning Portal on the 13th December – attached. We had to agree to some additional Soil Sampling & borehole monitoring, which is now in the plan (attached) and Sweco are commissioned to do this.

We have also been in dialogue with Babergh (involving Philip Isabell Chief Planning Officer). It was explained that this type of planning condition will not be fully discharged until all of the remediation works that our contractor is doing is completed. However they will give verbal approval to proceed on site. In order to do this they needed to see the update plan and supporting documentation. This CMSMS was completed today by Sweco – copy attached. Babergh are lined up for immediate review. It does not matter if further changes are needed to complete this document, they will approve commencement of works based on a draft.

As requested by the EA, Pre-start groundwater sampling/monitoring completed 6/1/21

Durman Stern are lined up to start on Monday 10th, pending verbal approval from Babergh.

Budget –

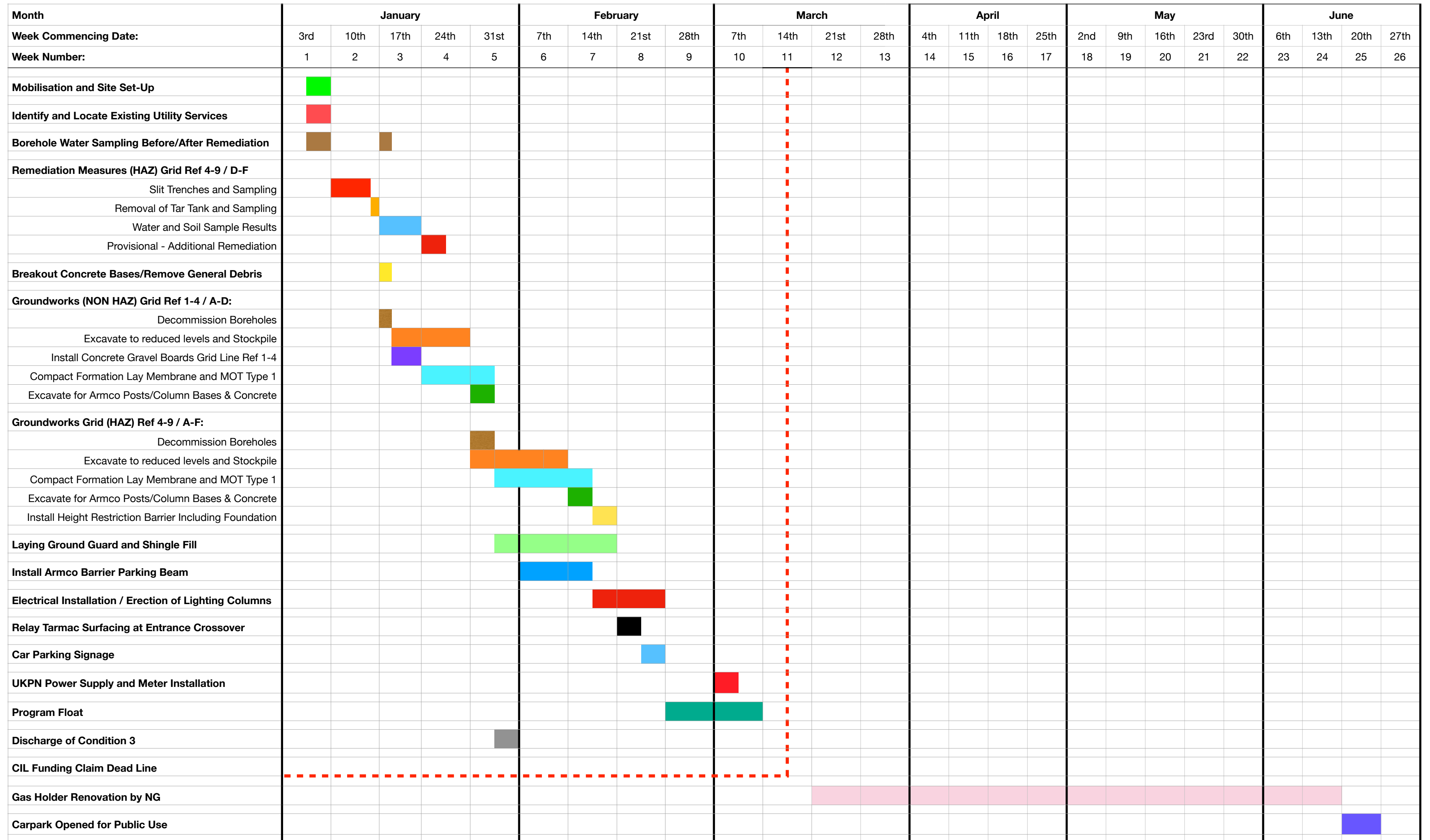
There is the possibility of extra remediation works as a result of the Trench investigation requested by the Environment Agency, this is not in the Durman Stern Quotation. We do not know if this will be needed.

Andrew has added a Risk figure to the Budget Cost column for additional remediation works/retaining wall repairs and £400 under Contract Variations for the additional EV bases.

Iain Lamont

6/1/22

CONSTRUCTION PROGRAMME 2022 - CARPARK FACILITY - FORMER GASWORKS SITE LAVENHAM



Report on progress at Prentice Street Car Park November

PlugNgo Charging points 2 off 22kW –awaiting meter installation before commissioning can be booked and contract signed.

Plug in Suffolk Charging points 4 off 7kW Anglia Charging have installed 4 off Rolec 7Kw Charging Posts. The Credit/Debit Card terminals are installed as part of the commissioning.

Electricity Meter – Now requested from British Gas, they can install in 3-4 weeks. But have put the contract on hold until 7/1/22, due to further price increases. We us British Gas for the Church St supply.

We have also finally, after a lot of chasing, tracked down the disconnection certificate for the old toilet block meter, this has been sent to Total Power, so the old account can be terminated. We are due a refund of £634.74 against charges from 19/1/21 to date. We can then get a new account & meter set up.

Toilet Block Ramp –We have a quote form a local company that can do th work insed the budget agreed with Babergh, that they will cover. The work is due to start w/c 10/1/22

Toilet commissioning – Awaiting electricity supply & ramp installation.

Donation post – Post has been installed. Car payment terminals have arrived. Electrician is being arranged to install.

Plug-in Suffolk EV terminals.

You may have noticed the Contactless payment terminals have been installed & Suffolk County Council Livery added. These are ready to go, once we get electricity meters.

Iain Lamont

6/1/22

Agenda Item 9f
TERMS OF REFERENCE

DRAFT

Principal Objectives

1. To conduct a thorough review of traffic associated matters that are wholly **internal** within the Village boundaries. **Exclusions** are schemes that are already in an advanced state of planning e.g. Water Street and 20mph speed limits
2. To develop a comprehensive and sustainable proposal for improvement to cover the period up to 2031

Key Actions

3. To take account of national government and local authority current and emerging policies
4. To seek grant funding to support the activities associated with the preparation of the plan
5. To seek opinion from residents, businesses and institutions within Lavenham, using a combination of appropriate consultation formats to enable a wide reach to the community
6. To identify and quantify where practicable, major traffic issues affecting Lavenham on a routine and exception basis
7. To develop solutions on a whole system basis
8. To periodically report progress to Lavenham Parish Council AND the community, at intervals to be agreed
9. To produce a phased and costed implementation plan with schemes placed in order of priority
10. On behalf of the Parish Council, conduct a formal consultation on a whole system proposal with residents, businesses and institutions within Lavenham
11. Following formal community consultation, to deliver a plan to Lavenham Parish Council

Agenda Item 9g Queen's Platinum Jubilee Working Group

Brief outline of possible event calendar for Platinum Jubilee weekend

Thursday 2nd June 2022

Lighting of Beacon in the Market Place. Evening event, countrywide

Friday 3rd June

Planting of 7 trees, 1 for each decade of her Majesty's reign

Encourage children of the village to join in, contacting Headteacher to discuss

Saturday 4th June

Query, possible band and dancing in the Market Place, evening event for the grown-ups

Sunday 5th June

Close Market Place for street party (time?)

Set up trestle tables, seeking donations of bunting to decorate

Invite all food establishments/hostelries to do a stall, each taking on a separate element so not in competition, plus hog roast

Enquire about road closure, procedure, how much might it cost etc?

Commission disposable cups, plates, Lavenham commemorative, for sale as a souvenir?

Art Trail over the whole weekend

Exhibition in one location or parts in various locations around village, produce guide so that people can follow the trail

Prizes: by age group, or adult and child?

Time Capsule Video

Bryan Panton has agreed to produce this but would like help/input from the younger generation. Perhaps a student/students on a media course. Enquiries to be made, college, school?

Further enquiries to be made regarding cost (need?) for large screen to show Royal festivities.

Should have more information before the meeting on 13th January

Agenda Item 9g
DRAFT

Her Majesty's Jubilee Working Group

1. Purpose

1.1 The purpose of the Group is to organise for the people of Lavenham, appropriate celebration events to take place on some or all days between 2nd to 5th June 2022 inclusive

1.2 The Group is empowered to formulate plans in accordance with the limits of the budget provision agreed by the Parish Council but all final spending decisions are reserved to the Council

2. Membership

2.1 The Group will comprise Councillor Lizzie Falconer who shall be the Chair, Councillor Paul Thompson and an appropriate number of volunteers comprising residents and representatives of the business community. The Group shall decide its membership and quorum.

3. Community Engagement

3.1 To ensure opportunity for all residents, businesses and institutions within Lavenham to participate in the occasion

3.2 To ensure that services chargeable to consumers are kept at a level which can reasonably be considered affordable for all attendees

3.3 To organise a range of activities appropriate to all age groups

3.4 To ensure a fair system of participation in events

4. Specific Tasks

4.1 To ensure publicity for the celebrations within the community of Lavenham

4.2 To ensure access to events is limited to residents of Lavenham

4.3 To ensure applications for all appropriate licenses are secured in good time

4.4 To ensure that resources are not over-committed

4.5 To seek sponsorship and/or financial contributions from participating food and beverage providers

4.6 To organise attendance of key people at specific activities throughout the celebrations and ensure appropriate reception arrangements are in place

4.7 To ensure appropriate health & safety measures are in place for all events

4.8 To liaise with the Parish Clerk on all matters relating to invoicing and payments

5. Reporting

5.1 To formally report progress each month to the Council until all accounts have been

settled

Proposed Motion: That we accept the donation from the Lavenham Street Fair Committee and put this in a ring-fenced fund for use by the LPC to support Celebratory Events that benefit the whole village.

LAVENHAM PARISH COUNCIL

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council will be held at:

THE VILLAGE HALL, CHURCH STREET, LAVENHAM

ON THURSDAY 13th JANUARY 2022

AT 7.30 pm


Signed
Clerk

A G E N D A

Public Forum

1. Introductions & Chairman's comment about meeting conduct
2. To receive apologies for absence
3. Police Report
4. County Councillor's Report
5. District Councillor's Report
6. To confirm the Minutes of the previous meeting
7. Declarations of Interest
8. Matters arising and update of outstanding issues
9. Updates from:
 - a. Lavenham Neighbourhood Development Plan Review Group
 - b. Gas Works Site
 - c. Prentice Street toilets
 - d. Car Parking – Leasing & cashless donation boxes update
 - e. Operations working Groups
 - f. Traffic Working Party Terms of Reference
 - g. Queens Jubilee Working Group – Terms of Reference**To receive and note reports 9a to 9g**
10. Planning
Consider planning matters, to include applications received and decided (*see separate list*)
11. Finance and Strategy
 - a. Review of draft budget, Precept review and approval for application (due 30/01/22)
 - b. To receive a report of invoices received / Cheques for signature
 - c. Staff pay review
 - d. Donation from past Christmas Fair Committee
12. Correspondence
13. Matters to be brought to the attention of the Parish Council and future agenda items:

Date of next meeting – Thursday 3rd February 2022

Planning Applications for consideration at the meeting on Thursday 13th January 2022

DC/21/06844 River Cottage, Lower Road, Lavenham

Application for works to trees in a Conservation Area: Re-pollard 1no Willow (T1) to previous points, fell 1no Handkerchief (T2), raise 1no Beech (T3) to 4m, fell 1no Plum (T4)

DC/21/06906 Land Off, Norman Way, Lavenham

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S)

Application under Section 73 of The Town and Country Planning Act for DC/18/03615 variation of Condition 1 (Approved plans and documents)

DC/22/00033 4 Hall Road, Lavenham

Application for works to trees in a Conservation Area: Fell 1no Yew (T1) in front garden

DC/22/00032 : 4 Hall Road, Lavenham

Application for works to trees subject to Tree Preservation Order WS41/T60: Crown reduce 1no Yew in front garden by 2m in height and 2.5m laterally

**** NOTE**

In view of the increase in Covid 19 infections this meeting will be asked to observe the following measures:

2m. social distancing, public attendance numbers may be reduced

Wear a mask except when speaking

Additional ventilation of the meeting room may be required, please come prepared, dress warmly