

Lavenham Neighbourhood Plan Revision 2025
Steering group meeting 12th May 2025, at Tenter Piece

Agenda and minutes

1. **Apologies:** Charles Posner and Jack Norman
2. **Minutes of previous meetings** - agreed
3. **Chair of this parish council working group.** Agreed that Michael Sherman should continue as chair
4. **Interim budget and situation regarding grants.** This budget paper has been with the parish clerk for sometime and his advice is that it will need to go to the Strategy and Finance working party before being sent to a full meeting of the pc. Michael will remind the clerk that this is needs to progress. The draft grant form for Locality had also been circulated, once the Interim budget was agreed then the grant could be submitted.
5. **Appointment of advisors**, paper already circulated as submitted to the pc discussed.
6. **Questionnaire timetable.** Draft with advisor Ian Poole. Then it will be circulated to the steering group and the pilot group for review. Aim is to get this out to the village soonest.
7. **Any other business.** Recruitment to this team and meetings with the village discussed.
8. **Next meeting.** Monday 9th June, 6 pm at Tenter Piece.