

Lavenham Neighbourhood Plan Revision Group

Steering group meeting 10th February 2026

Agenda and minutes

Attending: Michael Sherman, Alison Bourne, Savanna Bourne, Danielle Twitchen, Tracey Brinkley, Jack Norman, David Theobald and Carroll Reeve.

Apologies: Charles Posner

Minutes of previous meeting: Agreed

Matters arising: Under AoB Traffic report was funded by Parish Council and not BDC. LEO report was funded by BDC grant of £10,000.

Parish Council update: The small revisions and the draft Newsletter were agreed. It was confirmed that Jack Norman, following her election to the PC, can remain on this group.

Survey questionnaire and timetable: Unchanged.

A group of volunteers to help deliver the Newsletter and Survey have agreed to help. This will help greatly. Proposed to get it all printed ready for delivery.

Timetable remains;

Newsletter to residents by Monday 16th March.

Survey to residents by Monday 23rd March.

Survey return date 13th April.

Note: Drop-in events Sunday 29th March, Village Hall 11.30 until 2.30 and

Wednesday 1st April, Guildhall 5 until 8.

Open Spaces report: The group has met and good progress made, and will present its findings at our next meeting. The downloading of this data may best be undertaken by our landscape advisor and will be contacted accordingly.

JLP and call for sites: The inference in the recently distributed JLP Sustainability Appraisal Scoping Report is that land allocations for the districts may be forthcoming sooner than expected. Thus, we will carry out a desk top appraisal at our April meeting. This report is also relevant to our Open Space review.

Base line information: This report was to be undertaken in April. However, again due to the JLP paper referred to above, this will be brought forward and the relevant professional advised. This document is a demographic and socio-economic review of the village.

This is budgeted for and as the budget is covered fully by CIL funds (and not the precept) the Chair advised that this work could be undertaken at our convenience.

AoB: The website needs attention. Currently it is a crude development site and now needs some professional input. A volunteer will be sought to help with this.

Next meeting: 10th March, at Tenterpiece.