

Lavenham Neighbourhood Plan Revision 2025  
Steering group meeting 9th June 2025, at Tenterpiece  
**Agenda** and Minutes

**Attending:** Michael Sherman (Chair), Danielle Twitchen, Tracey Brinkley, David Theobald, Carroll Reeve.

1. **Apologies;** Alison Bourne, Savanah Bourne, Charles Posner, Jack Norman, Ryan Cracknell.
2. **Minutes** of previous meeting: Agreed.
3. **Design guide and Landscape Assessment** papers: Discussed and agreed to be used, subject to any necessary revisions that might arise as we progress.
4. **Housing** data: Both district and county councils are holding consultations on infrastructure funding (BDC and CIL) and procurement costs (SCC). Taking our school catchment area and the raw housing data available (Match 2025), school headcount grows to some 230 places against the present limit of 120. This indicates the need for a new school, albeit potentially not in Lavenham. Below are the references produced by SCC from its draft guide.
5. **Parish council** update: Budget was agreed. Agreement to appointment of key adviser Ian Poole, held up until comparative costs of alternatives provided. To get this resolved quickly Michael and another Parish Councillor have called an Extraordinary General Meeting of the PC, it is hoped that this will be held next week. Please attend.
6. **Website:** this can be found at <https://bit.ly/LNPrevision> at this time it only contains the Landscape and design papers.
7. **Steering group:** we want to recruit someone from the business community in particular.
8. **AoB:** None.
9. **Next meeting:** to be arranged.

NB

Link to Draft [Developers Guide to Infrastructure Contributions in Suffolk](#),  
Page 42 shows Calculating the Demand from New Housing Development  
Page 52, table 8 shows a breakdown of school costs per pupil place per phase.