

Lavenham Neighbourhood Plan Revision Group 2025

Steering group meeting 9th December 2025

Agenda and minutes

Attending: Alison Bourne, Savannah Bourne, Danielle Twitchen, Tracey Brinkley, Charles Posner, David Theobald and Carroll Reeve.

Apologies: Michael Sherman and Jack Norman – both are unwell.

Minutes of previous meeting: agreed.

Matters arising: none.

Survey questionnaire and timetable:

Following our minutes of the 24th November meeting, the survey redrafting contained therein and acceptance by the Parish Council at their 4th December meeting, these revisions have gone to our lead consultant. He will now redraft the survey questionnaire for final sign-off by all parties. Due to a number of factors this may take a week or two.

It is now planned for the survey to go to the village just before the Easter holiday. This will be preceded by a Newsletter in mid-March. Drop-in events will be held in the village hall and the Guildhall during the period the survey is out for completion. Final dates to be determined.

Budget:

The budget was agreed at the PC meeting of 4th December. The Parish Council understands that the numbers were produced from input provided by our advisory team based on current assumptions and in particular the Joint Local Plan timeframe. Should events change outside our control then the budget may also change.

Green spaces review:

The SCC review paper had been circulated in advance together with maps of Lavenham produced for NP2 for settlement boundary, biodiversity, rights of way and green spaces.

These documents will need to be reviewed in the light of the County paper. The proposal is to layer these three topic areas onto one parish wide map and eventually publish in an A3 size and to a readable scale.

BMSDC will be asked for mapping and other guidance and the PC to see it has access to a mapping tool.

This work will initially be undertaken by Tracey, Danielle, Charles and David. They were asked to report back at our March meeting.

Aob – none

Next meeting: 13th January, at 6 pm, Tenter Piece.