



## LAVENHAM PARISH COUNCIL

Andrew Smith

*Clerk to the Council*

Telephone: 01787 247041

Email: [andrew.smith@lavenham-pc.gov.uk](mailto:andrew.smith@lavenham-pc.gov.uk)

### GRANT APPLICATION FORM

Please complete all questions including signing and dating the declaration at the end of the form. Where a question is not applicable, please enter N/A on the form.

If you wish to provide additional information or expand on a question, please provide an attached sheet.

Please refer to the Council's Grant Policy for full terms and conditions of grants and details of what documentation needs to be included with your application

Submission of this application does not mean that an award will be granted. Grants are awarded at the Council's discretion. Only one project per application will be considered.

| Section A: Organisation Information |                                                                              |
|-------------------------------------|------------------------------------------------------------------------------|
| Name of Group/Organisation:         | Lavenham Woodland Project Ltd<br>Charity No: 1101288<br>Company No: 04718038 |
| Contact Name:                       | David Jones                                                                  |
| Position:                           | Chairman                                                                     |
| Postal Address:                     | 9 Weavers Close<br>Lavenham<br>CO10 9QN                                      |
| Telephone Landline and Mobile:      | 07507 872222                                                                 |
| Email:                              | dyehousefieldwood@gmail.com                                                  |
| Website:                            |                                                                              |
|                                     |                                                                              |

Brief description of your group/organisation's main purposes/activities:  
Objectives from our Charity Commission document:

Lavenham Woodland Project manages and maintains Dyehouse Field Wood, a community woodland established in 2004 to provide a welcoming, accessible natural space for residents and visitors. The project is dedicated to conserving and enhancing the woodland's biodiversity.

The project provides free, year-round, open access to the woodland in the vicinity of Lavenham for recreation, relaxation and the enjoyment of nature, supporting the physical and mental wellbeing of the local community. It also promotes environmental education through its Forest School area, which is used by children of all ages for outdoor learning and nature-based activities. Regular volunteer sessions help maintain the woodland while encouraging community involvement, environmental awareness and stewardship for future generations.

|                                                                                                           |                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| List all Officers of the Organisation and their positions:                                                | David Jones - Chair<br>Gary Smith - Vice Chair<br>Karlee Pegley - Treasurer<br>Robert Parkes - Director            |
| Number of active participants in the group/organisation's main purposes/activities a) monthly b) annually | Monthly working parties supported by 15 volunteers.<br>Annual estimate of visitors to Dyehouse Field Wood = 10,000 |
| The organisation/group has a Bank Account in its own name (Yes/No)                                        | Yes                                                                                                                |
| Bank statements for the last three months have been attached (Yes/No)                                     | No problem with log in but the balance remains about £10,000                                                       |
| Accounts for the organisation/group have been attached (Yes/No)                                           | Yes                                                                                                                |

#### Section B: Project Information

Amount requested: £2700

Project for which grant is required:

To build a wildlife pond accessible to everyone in a safe environment.

It will be the only wildlife pond in Lavenham with public access at all times

Explain the extent to which the costs have been estimated and list the quotations which have been obtained from suppliers:

Digger hire + driver :£500

Pond liner £500 [Aqualiners Direct]

Fencing/decking/posts/postcrete = £700 [Suffolk Farm Fencing]

Boulders and gravel £500 [Stones Warehouse]

Pond plants £500 [Plants for Ponds]

Labour provided by volunteers

Describe how this project will assist at least one of those in the Council's key target areas of: children and young people, people with special needs, older people and extra-curricular activities for schoolchildren:

Lavenham Woodland Project - Dyehouse Field Wood is a valuable community asset that delivers significant environmental, social and wellbeing benefits for the village of Lavenham. Established in 2004 through the efforts of local residents and volunteers, the woodland continues to provide a welcoming and accessible green space for everyone to enjoy.

The woodland promotes social inclusiveness by offering free, year-round access to people of all ages and backgrounds. It provides a safe and welcoming environment where individuals, families, schools and community groups can walk, meet, relax and enjoy nature together. The Forest School area further encourages participation by children of all ages, helping to foster a lifelong connection with the natural environment.

The project enhances community wellbeing by providing a peaceful outdoor space that supports both physical and mental health. Access to nature has well-recognised benefits for reducing stress, encouraging exercise and improving overall wellbeing, making the woodland an important resource for the local community.

The woodland also contributes to mitigating climate change. With more than 1,200 native trees representing at least ten species, including oak, hazel, spindle, cherry and ash, it helps capture and store carbon, improves biodiversity, supports local wildlife, enhances air quality and contributes to the resilience of the local environment. As a well-maintained and attractive natural space, the project raises awareness of and enhances the attractiveness of Lavenham. It showcases the village commitment to environmental stewardship, conservation and community involvement, offering residents and visitors an opportunity to experience a thriving native woodland that complements Lavenham's historic and rural character.

Finally, the project improves village facilities by maintaining and enhancing an important public green space in Lavenham.

Dyehouse Field Wood provides a lasting community resource that benefits current residents while creating a positive legacy for future generations. This has been recognised nationally by just been awarded our 4<sup>th</sup> Green Flag Community award.

Describe how this project will promote social inclusiveness, enhance community well-being, promote measures to mitigate climate change, promote awareness and attractiveness of the village, provide vital services or improve facilities in the village:

Lavenham Woodland Project - Dyehouse Field Wood makes a positive contribution to LPC key priorities by providing a free, accessible and inclusive community woodland that benefits residents of all ages throughout the year.

**Children and Young People**

The woodland provides a safe and stimulating natural environment where children and young people can explore, learn and develop an appreciation of nature. The Forest School area encourages outdoor learning, physical activity, creativity and teamwork, helping to build confidence, resilience and environmental awareness

**People with Special Needs**

The peaceful setting of the woodland offers opportunities for people with special educational needs, disabilities and additional support needs to enjoy the therapeutic benefits of nature in a calm and welcoming environment. The woodland can be used for sensory experiences, quiet reflection and supported outdoor activities that promote wellbeing, social interaction and inclusion.

**Older People**

Dyehouse Field Wood provides older residents with an accessible outdoor space where they can enjoy gentle exercise, social interaction and the restorative benefits of spending time in nature. Regular visits can help reduce social isolation, encourage healthy lifestyles and support both physical and mental wellbeing.

**Extra-Curricular Activities for Schoolchildren**

The dedicated Forest School area provides an excellent venue for schools and youth organisations to deliver outdoor educational activities beyond the classroom. Pupils can take part in practical learning about woodland habitats, wildlife, conservation and sustainability, while developing problem-solving, communication and teamwork skills through hands-on experiences. These activities complement the school curriculum and foster a lifelong respect for the natural environment. Through these activities, Lavenham Woodland Project supports healthier lifestyles, promotes inclusion, encourages community participation and provides valuable educational opportunities, making it an important asset for the whole community and helping to deliver LPC priorities.

Describe the efforts that have been made to obtain alternative funds. This should include efforts to obtain funding from other bodies and from participants. If funds have been raised the amounts raised must be detailed:

Regular donations from Friends of Dyehouse Field Wood. See bank statement.



Explain how the organisation will be self-funding in the future i.e., how the organisation has long-term viability:

Applications to:

Coop Community Fund

Waitrose Green Token Scheme

Describe the actions the organisation/group will need to take if this application is unsuccessful:

Use some of our existing funds and continue to seek funding from alternative sources

### Section C: Declaration

We confirm that we have read and accept the Conditions contained within the Grants Policy and will comply with these conditions in full. Any non-compliance will be immediately reported to the Council. We understand that should any information contained on this form be incorrect that any Grant Money received will be immediately refundable, in full, to the Council.

Officer 1: Name and Signature

David Jones



Officer 2: Name and Signature

Robert Parkes



Date:

13<sup>th</sup> July 2025

**LAVENHAM WOODLAND PROJECT LIMITED**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 APRIL 2025**

|                                                | <b>2025</b>   | <b>2024</b>   |
|------------------------------------------------|---------------|---------------|
|                                                | <b>£</b>      | <b>£</b>      |
| Fixed assets                                   | 5,129         | 1,952         |
| Current assets                                 | 9,752         | 9,545         |
| Creditors: amounts falling due within one year | -             | (401)         |
| <b>Net current assets</b>                      | <b>9,752</b>  | <b>9,144</b>  |
| <b>Total assets less current liabilities</b>   | <b>14,881</b> | <b>11,096</b> |
| <b>Net assets</b>                              | <b>14,881</b> | <b>11,096</b> |
| <b>Capital and reserves</b>                    | <b>14,881</b> | <b>11,096</b> |

**NOTES TO THE ACCOUNTS**

**1 Statutory information**

Lavenham Woodland Project Limited is a private company, limited by shares, registered in England and Wales, registration number 04718038. The registered office is Lavenham Village Hall, Church Street, Lavenham, Sudbury, Suffolk, CO10 9QT, England.

**2 Average number of employees**

During the year the average number of employees was 0 (2024: 0).

For the year ending 30 April 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

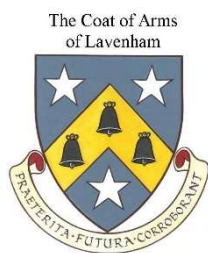
These accounts have been prepared in accordance with the micro-entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Approved by the board on 21 May 2025

David Jones  
Director

Company Registration No. 04718038





# LAVENHAM PARISH COUNCIL

Andrew Smith

*Clerk to the Council*

*Telephone: 01787 247041*

*Email: [andrew.smith@lavenham-pc.gov.uk](mailto:andrew.smith@lavenham-pc.gov.uk)*

## GRANT APPLICATION FORM

Please complete all questions including signing and dating the declaration at the end of the form. Where a question is not applicable, please enter N/A on the form.

If you wish to provide additional information or expand on a question, please provide an attached sheet.

Please refer to the Council's Grant Policy for full terms and conditions of grants and details of what documentation needs to be included with your application

Submission of this application does not mean that an award will be granted. Grants are awarded at the Council's discretion. Only one project per application will be considered.

| Section A: Organisation Information                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Name of Group/Organisation:                                                                                                                                                                                                                                                                                                                                                                                                                           | Lavenham Pre-school                                                         |
| Contact Name:                                                                                                                                                                                                                                                                                                                                                                                                                                         | Elzbieta Zlotek                                                             |
| Position:                                                                                                                                                                                                                                                                                                                                                                                                                                             | Pre-school Manager                                                          |
| Postal Address:                                                                                                                                                                                                                                                                                                                                                                                                                                       | Lavenham Village Hall<br>Church Street<br>Lavenham<br>CO10 9QT              |
| Telephone Landline and Mobile:                                                                                                                                                                                                                                                                                                                                                                                                                        | 01787 249 738<br>07958501792                                                |
| Email:                                                                                                                                                                                                                                                                                                                                                                                                                                                | Manager.lavenham@gmail.com                                                  |
| Website:                                                                                                                                                                                                                                                                                                                                                                                                                                              | <a href="#">Lavenham Pre-school - Sudbury, Suffolk - 2 years to 4 years</a> |
| <p>Brief description of your group/organisation's main purposes/activities:</p> <p>We are a Charity-run Pre-school providing care and education for children aged 20 months to 4 years and 11 months. We are monitored and regularly inspected by OFSTED to ensure the continued delivery of high standards of care, learning, and development. At our most recent OFSTED inspection, these standards were recognised as being of a high quality.</p> |                                                                             |

|                                                                                                           |                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                           |                                                                                                                                                                                             |
| List all Officers of the Organisation and their positions:                                                | <b>Roy Mawford</b> – Chairman<br><b>Kelly Humphreys</b> – Vice Chairman<br><b>Jill Jones</b> – Secretary<br><b>Sue Knight</b><br><b>Anthony Burdis</b><br><b>Kelly Greyling</b> - Treasurer |
| Number of active participants in the group/organisation's main purposes/activities a) monthly b) annually | We currently have 36 children registered in our Pre-school.                                                                                                                                 |
| The organisation/group has a Bank Account in its own name (Yes/No)                                        | YES                                                                                                                                                                                         |
| Bank statements for the last three months have been attached (Yes/No)                                     | NO                                                                                                                                                                                          |
| Accounts for the organisation/group have been attached (Yes/No)                                           | Charity accounts are available on Charity Commission website: <a href="#">LAVENHAM PRESCHOOL - 1184176</a>                                                                                  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| <b>Section B: Project Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |       |
| Amount requested:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | £2000 |
| <p>Project for which grant is required:</p> <p>We are seeking funding to replace ageing essential IT equipment required for the day-to-day administration and operation of the Pre-school. Our current IT equipment is approximately ten years old and has reached the end of its useful life. Although we have begun building a sinking fund to support the replacement of ageing assets, we have not yet accumulated sufficient reserves to fully replace our IT infrastructure. During the last financial year, a significant proportion of our available funds was allocated to the replacement and repair of other critical life-expired assets, including security doors, fire shutters and essential plumbing works. Some of this expenditure was incurred to implement improvements required to meet revised OFSTED criteria and further strengthen safeguarding arrangements for the children in our care. As a result, we have been unable to prioritise the replacement of our IT equipment.</p> |       |
| <p>Explain the extent to which the costs have been estimated and list the quotations which have been obtained from suppliers:</p> <p>The costs have been estimated based on current supplier quotations and approximate market prices. The proposed purchases include two HP touchscreen computers that conform to recently revised health and safety requirements, at an approximate cost of <b>£650 each</b> (£1,300 total); one A3 laser printer/scanner, necessary for the production of printed materials for pupils in accordance with health and safety requirements, at an approximate cost of <b>£700</b>; printer consumables at approximately <b>£300 per set</b>, with <b>four sets required</b> (£1,200 total); and one HP touchscreen laptop with a flippable screen for whole-class display, at an approximate cost of <b>£800</b>. These quotations have been obtained from suppliers and used to estimate the total project cost.</p>                                                      |       |

In support of this application, the Preschool is able to provide ongoing annual funding for essential consumables and operational costs. These include acid-free printer paper in a range of sizes, at an approximate annual cost of **£1,000**; laminating pouches, at an approximate annual cost of **£500**; replacement printer ink cartridges, at an approximate annual cost of **£2,400**; and software licences and maintenance charges, at an approximate annual cost of **£800**. These contributions demonstrate the Preschool's commitment to meeting the ongoing running costs associated with the equipment.

Describe how this project will assist at least one of those in the Council's key target areas of: children and young people, people with special needs, older people and extra-curricular activities for schoolchildren:

This project will benefit children and young people attending the Pre-school, including those with Special Educational Needs and Disabilities (SEND). It will also support the delivery of our Holiday Club programme, which provides activities and childcare for children aged 3 to 10 years during school holidays. Upgraded IT systems will further enhance communication and the overall interface between staff, pupils and parents by enabling more efficient sharing of information, improved access to learning updates and more responsive two-way communication. This will help ensure parents are better informed and more closely engaged with their child's progress and daily experiences, while staff can coordinate support and resources more effectively across settings.

Describe how this project will promote social inclusiveness, enhance community well-being, promote measures to mitigate climate change, promote awareness and attractiveness of the village, provide vital services or improve facilities in the village:

Our Pre-school provides an important service to the village, complementing the provision offered by Lavenham Primary School. Both settings are proud to hold high Ofsted ratings, reflecting the consistently strong standards of teaching, care and leadership, which adds significant value to this proposal and underpins confidence in the quality of provision across the early years and primary phases. We help make Lavenham an attractive place for families to live and work by providing accessible, high quality early years education and childcare, and this combined excellence brings considerable credit and kudos to the village as a whole. Through our activities, we contribute positively to community wellbeing and social cohesion.

Describe the efforts that have been made to obtain alternative funds. This should include efforts to obtain funding from other bodies and from participants. If funds have been raised the amounts raised must be detailed:

At present, we are fortunate to benefit from a range of highly successful joint annual initiatives with Lavenham Primary School, including the Fireworks Night event, as well as providing refreshments for the village Hidden Gardens event and receiving generous ongoing support from local community groups such as the Gardening Club. These activities, alongside similar community-led efforts, have provided valuable financial contributions that help sustain and enhance our work at the Pre-school. The majority of these funds are already earmarked for priority areas such as the purchase of additional resources for children and essential maintenance of our premises, including external re-decoration of the building, reflecting the strong and positive way in which the Pre-school is supported within the village. While this generous and ongoing support underpins much of our provision, it does not fully extend to covering the costs of the necessary IT upgrade.

Explain how the organisation will be self-funding in the future i.e., how the organisation has long-term viability:

Our income is primarily derived from funding provided by Suffolk County Council Children's Services and Central Government grants for the provision of early years education and childcare, complemented by fees paid by parents and carers. This strong funding base is further supported by a healthy and sustained demand for places, with a waiting list of prospective pupils helping to secure full and stable occupancy and therefore maximum government funding for at least the next two years. In addition, the Pre-school continues to broaden its offer through popular extended services, including well-attended summer schools for children up to the age of ten, which further strengthen both income and community value. This financial resilience is underpinned by our close and ongoing involvement with the local community, as demonstrated through a wide range of collaborative activities and events, ensuring the Pre-school remains a vibrant and well supported part of village life.

Describe the actions the organisation/group will need to take if this application is unsuccessful:

Should our application be unsuccessful, the replacement of our ageing IT equipment would need to be delayed until sufficient funds can be accumulated through future fundraising activities and operational surpluses. While we remain confident in the long-term sustainability of the Pre-school, postponing this investment would inevitably result in a gradual reduction in the quality and efficiency of the services we provide to children, parents, staff and the wider community.

2026 Modern IT systems are now integral to almost every aspect of our operation. They support our statutory safeguarding and child protection monitoring requirements, enable the production of individual digital reports and daily communications for parents, maintain our website and social media presence, and facilitate the development of engaging digital teaching and learning resources. In addition, they underpin essential business functions including financial management, regulatory compliance, staff training records and workforce development. As equipment continues to age, reliability and functionality will decline, increasing the risk of service interruptions and limiting our ability to deliver the high standard of provision that families have come to expect. Over time, this could impact the effectiveness of communication with parents, reduce administrative efficiency and hinder our ability to embrace new educational and safeguarding technologies. There is also a risk that weaknesses arising from outdated systems could be identified during future Ofsted inspections, potentially affecting assessments of leadership, management and overall effectiveness. The Pre-school has a strong track record of prudent financial management and continues to build reserves for future asset replacement. However, the pace at which funds can be accumulated means that, without external support, the necessary upgrade is likely to be significantly delayed. An award of grant funding would allow us to maintain and enhance the quality of our provision now, ensuring that children, families and the wider community continue to benefit from a modern, efficient and well-managed service.

### **Section C: Declaration**

|                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                          |
| <p>We confirm that we have read and accept the Conditions contained within the Grants Policy and will comply with these conditions in full. Any non-compliance will be immediately reported to the Council. We understand that should any information contained on this form be incorrect that any Grant Money received will be immediately refundable, in full, to the Council.</p> |                                                                                                          |
| Officer 1: Name and Signature                                                                                                                                                                                                                                                                                                                                                        | <p>Anthony Burdis</p>  |
| Officer 2: Name and Signature                                                                                                                                                                                                                                                                                                                                                        | <p>Kelly Greyling</p>  |
| Date: 9 <sup>th</sup> July 2026                                                                                                                                                                                                                                                                                                                                                      |                                                                                                          |



**Lavenham Preschool**

**Annual Report and Financial Statements**

**Year ended 31 August 2025**

Charity number: 1184176

# **LAVENHAM PRESCHOOL**

## **Annual Report and Financial Statements for the year ended 31 August 2025**

---

### **Contents**

#### **Page:**

|        |                                                |
|--------|------------------------------------------------|
| 1      | Reference and administrative details           |
| 2 - 3  | Report of the Trustees                         |
| 4      | Independent Examiner's Report                  |
| 5      | Statement of Financial Activities              |
| 6      | Balance Sheet                                  |
| 7 - 10 | Notes forming part of the Financial Statements |

---

## **LAVENHAM PRESCHOOL**

### **Annual Report and Financial Statements for the year ended 31 August 2025**

---

#### **Reference and administrative details**

**Charity name** Lavenham Preschool

**Registered charity number** 1184176

**Business address** Church Street  
Lavenham  
Suffolk  
CO10 9QT

**Trustees** R S Mawford - Chairman and Treasurer  
J M Jones  
S Knight  
K Humphreys  
L Willis  
A Burdis (appointed on 24 October 2024)  
K Greyling (appointed on 24 October 2024)

**Pre-school Manager** Elzbieta Zlotek

**Independent examiner** Wendy Bowman AAT  
WB Accounting Services, 18 Peek Close, Lavenham, Suffolk, CO10 9FR

**Bankers** Santander UK plc (accounts closed June 2025)  
Lloyds Bank plc

## **LAVENHAM PRESCHOOL**

### **Report of the trustees for the year ended 31 August 2025**

---

The trustees for the purposes of charity law, have pleasure in presenting their annual report and the financial statements of the charity for the year ended 31 August 2025.

#### **Structure, Governance and Management**

##### ***Governing Document***

Lavenham Preschool is a Charitable Incorporated Organisation (Foundation Model) which was registered on 1 July 2019 (registered number 1184176). On 19 December 2019 the CIO obtained OFSTED registration and took over the Preschool's activities and assets. The Preschool previously operated as an unincorporated charity (registered number 1048612) which was registered on 12 August 1995.

##### ***Trustees – appointment, organisation and recruitment***

The trustees during the year ended 31 August 2024 are stated on page 1. Mr D Carse resigned as Trustee and Treasurer on 31 August 2024. Mr R Mawford took over as Treasurer on 1 September 2024 and subsequently resigned as Treasurer on 31 August 2025. Ms K Greyling took over as Treasurer on 1 September 2025.

##### ***Risk management***

The trustees have reviewed the major risks to which the charity is exposed and have established systems and procedures to mitigate those risks.

##### **Objectives and activities**

Lavenham Preschool is an educational charity whose objectives are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

The Preschool is open five days a week during term-time, offering breakfast club, morning and afternoon sessions, lunch club, an after-hours club and all-day care. From January 2024 we increased our opening hours to 8am – 5pm, to make us more attractive to working parents. We also operated a holiday club in August 2024 and we did so again in August 2025. We cater for children from 2 years to school age, preparing them for entry into mainstream schooling. The Preschool operates from a purpose-built building, adjacent to Lavenham Village Hall, which was opened in September 2017.

##### **Performance and achievements**

A determined effort has been made to build up pupil numbers to ensure our purpose-built building is fully utilised and the success from this can be seen in the healthy surplus the Preschool has maintained for the year ended 31 August 2025. We consider this an enormous achievement in the current climate. With the involvement of both trustees and staff, we were able to continue with our fundraising efforts, including the annual fireworks display, held in conjunction with Lavenham Primary School. We were very pleased to receive donations of £400 for our fireworks event and claimed gift aid on these donations which boosted the donations to £500.



## LAVENHAM PRESCHOOL

### Report of the trustees for the year ended 31 August 2025 (Continued)

---

The remaining funding from our benefactors for our Forest School improvement project which commenced last year has now been received, a total of £1,530.37 received in November 2024 and March 2025. This makes our total income for the project £7,065.37. Expenditure in the year totalled £1,556.67 bringing total expenditure to £5,983.67. the balance on the project at 31 August 2025 totals £1,081.70 which has been spent on waterproof clothing and a new canopy for the Forest School are in September 2025, completing the project and utilising all the remaining funds.

Once again, major thanks for their excellent work during the year must go to all our staff, who continue to make Lavenham Preschool the excellent childcare setting that it is and continuously aim to improve both their teaching practices and the learning environment.

#### Plans for the future

The coming year is likely to prove another challenging one. We have a very strong team at the Preschool, and we will continue to use our expertise and knowledge to ensure that the children in our care are well looked after and have access to the best learning opportunities and practices available to them whilst also ensuring that we remain efficient in our spending levels to help cover the constantly increasing costs. We will continue to take advantage of the opportunities provided by the Government's extension of free childcare and we will continue to review our fee structure to ensure it is fair to all.

#### Financial Review

The Statement of Financial Activities on page 5 sets out the movement in funds for the year and the Balance Sheet on page 6 shows the charity's state of affairs at the year end. The principal sources of income are the Government Funding Grant for Early Years Education, from Suffolk County Council and fees charged for non-funded sessions.

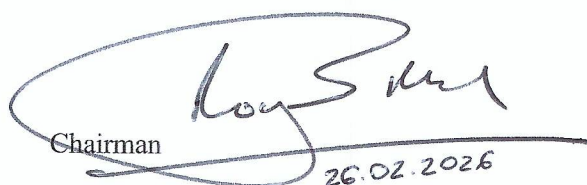
Whilst our fee income for the year ended 31 August 2025 has remained consistent at £48,736 (2024: £42,260), our grant funding has increased to £125,591 (2024: £102,530). This increase is a result of the increase in pupil numbers during the year together with the Government's phased extension of funding available as mentioned above.

The increase in income has been partially offset by the increase in our costs, primarily our staff costs which in the year ended 31 August 2025 have risen to £135,515 (2024: £117,133). This increase is partly due to the quality and highly skilled staff which we have employed and also due to the increase in minimum wage which has led to a proportionate increase to all staff levels of pay. The majority of our staff have opted in to the NEST pension fund which means our costs have remained consistent at £1,894 (2024: £1,969).

The trustees have considered the level of funds held and the expected income and expenditure for the next 12 months. Based on this assessment, the trustees believe that the Preschool will continue as a going concern during this period.

This report was approved by the trustees on

and signed on their behalf by:

  
Chairman  
26.02.2026

## LAVENHAM PRESCHOOL

### Independent Examiner's Report to the trustees of Lavenham Preschool

---

I report on the accounts of Lavenham Preschool for the year ended 31 August 2024, which are set out on pages 5 to 10.

#### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Direction given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

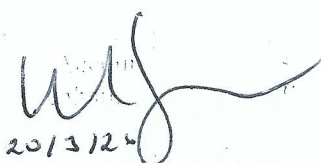
#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting requirements of the section 396 of the Companies Act 2006 and with the methods and principles of Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



WB Accounting Services  
Lavenham, Suffolk CO10



## LAVENHAM PRESCHOOL

### Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31 August 2025

|                                        | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2025<br>Total<br>£ | 2024<br>Total<br>£ |
|----------------------------------------|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Income from:</b>                    |      |                            |                          |                    |                    |
| Donations                              | 2    | 360                        | 3,030                    | 3,390              | 6,501              |
| Charitable activities:                 |      |                            |                          |                    |                    |
| Grants                                 | 3    | 125,591                    | -                        | 125,591            | 102,530            |
| Fees                                   |      | 48,736                     | -                        | 48,736             | 42,260             |
| Other income                           |      | 5,713                      | -                        | 5,713              | 696                |
| Fundraising events                     |      | 4,532                      | -                        | 4,532              | 3,043              |
| Investment income                      |      |                            |                          |                    |                    |
| Bank interest receivable               |      | 372                        | -                        | 372                | 334                |
| <b>Total income</b>                    |      | <b>185,304</b>             | <b>3,030</b>             | <b>188,334</b>     | <b>155,364</b>     |
| <b>Expenditure on:</b>                 |      |                            |                          |                    |                    |
| Raising funds                          |      | -                          | 500                      | 500                | 376                |
| Charitable activities                  | 4    | 163,553                    | 1,900                    | 165,453            | 151,116            |
| <b>Total expenditure</b>               |      | <b>163,553</b>             | <b>2,400</b>             | <b>165,953</b>     | <b>151,492</b>     |
| <b>Net income</b>                      |      | <b>21,751</b>              | <b>630</b>               | <b>22,381</b>      | <b>3,872</b>       |
| Fund balances at 1 September 2024      |      | 56,501                     | 1,108                    | 57,609             | 53,737             |
| <b>Fund balances at 31 August 2025</b> |      | <b>78,252</b>              | <b>1,738</b>             | <b>79,990</b>      | <b>57,609</b>      |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. The comparative figures for 2023 all relate to unrestricted funds, except as shown in note 2.

# LAVENHAM PRESCHOOL

## Balance sheet at 31 August 2025

|                                                       | Note | Total<br>2025  | Total<br>2024  |
|-------------------------------------------------------|------|----------------|----------------|
| <b>Current Assets</b>                                 |      | £              | £              |
| Debtors and prepayments                               | 7    | 1,579          | 1,068          |
| Cash at bank & in hand                                |      | 84,030         | 59,569         |
|                                                       |      | <u>85,609</u>  | <u>60,637</u>  |
| <b>Creditors: amounts falling due within one year</b> |      | <u>(5,619)</u> | <u>(3,028)</u> |
| <b>Net current assets</b>                             |      | <u>79,990</u>  | <u>57,609</u>  |
| <b>Net assets</b>                                     |      | <u>79,990</u>  | <u>57,609</u>  |
| <b>Funds</b>                                          | 8    |                |                |
| Unrestricted funds                                    |      | 78,252         | 56,501         |
| Restricted funds                                      |      | 1,738          | 1,108          |
|                                                       |      | <u>79,990</u>  | <u>57,609</u>  |

The notes on pages 7 to 10 form part of these financial statements.

The financial statements were approved by the trustees on

and signed on their behalf by:

  
Trustee  
26.02.2026



## LAVENHAM PRESCHOOL

### Notes forming part of the financial statements for the year ended 31 August 2025

---

#### 1 Accounting policies

##### *Accounting convention*

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The charity constitutes a public benefit entity as defined by FRS 102.

##### *Going concern*

The accounts have been prepared on a going concern basis which the trustees believe is appropriate given the level of funds held and the income and expenditure forecast for the next 12 months from the date of approving these financial statements.

##### *Incoming resources*

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donated services are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

##### *Expenditure*

All expenditure is accounted for on an accruals basis, and has been classified under the headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and holding fundraising events. Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

##### *Tangible fixed assets*

Individual fixed assets costing £1,000 or more are capitalised at cost, including any incidental costs of acquisition. Depreciation is provided on all tangible fixed assets, other than freehold land, so as to write off the cost, less estimated residual value, over their expected useful lives.

##### *Operating leases*

Rentals under operating leases are charged to the income and expenditure account as incurred.

## LAVENHAM PRESCHOOL

### Notes to the financial statements for the year ended 31 August 2025 (Continued)

#### *Fund Accounting*

Unrestricted funds comprise accumulated surpluses and deficits on the general fund and designated funds. They are available for use at the discretion of the trustees in furtherance of the charitable company's objectives. Designated funds are those funds designated for a particular purpose or projects at the discretion of the trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **2 Donations**

|                                                                    | 2025<br>£    | 2024<br>£    |
|--------------------------------------------------------------------|--------------|--------------|
| <i>Unrestricted:</i>                                               |              |              |
| Chelsworth Parish Council                                          | 150          | -            |
| Lavenham Gardening Club                                            | -            | 250          |
| Smaller individual donations                                       | 210          | 340          |
| <i>Restricted:</i>                                                 |              |              |
| Enjoy Benefits                                                     | 1,000        | -            |
| Groundwork UK                                                      | 500          | -            |
| Individual donor re fireworks display (including gift aid)         | 500          | 376          |
| East of England Co-op - Forest School Project                      | 1,030        | 835          |
| Lavenham Parish Council – Forest School Project                    | -            | 1,500        |
| Suffolk County Council – Forest School Project                     | -            | 1,000        |
| Eleanor & Charlotte Condry Trust Fund – Forest School Project      | -            | 200          |
| The Belstead Ganzoni Charitable Settlement – Forest School Project | -            | 2,000        |
| <b>Total donations</b>                                             | <b>3,390</b> | <b>6,501</b> |

#### **3 Grants**

|                                                  | 2025<br>£      | 2024<br>£      |
|--------------------------------------------------|----------------|----------------|
| Suffolk County Council - Early Education funding | 125,591        | 102,530        |
| <b>Total grants</b>                              | <b>125,591</b> | <b>102,530</b> |

## LAVENHAM PRESCHOOL

### Notes to the financial statements for the year ended 31 August 2025 (Continued)

#### 4 Expenditure on Charitable activities

|                                                 | 2025<br>£      | 2024<br>£      |
|-------------------------------------------------|----------------|----------------|
| <i>Restricted:</i>                              |                |                |
| Forest School Project                           | 1,557          | 4,427          |
| Enjoy Benefits                                  | 343            | -              |
| <i>Unrestricted:</i>                            |                |                |
| <i>Direct costs</i>                             |                |                |
| Staff costs (note 5)                            | 135,515        | 117,133        |
| Resources for children                          | 4,289          | 3,786          |
| <i>Support costs</i>                            |                |                |
| Premises                                        | 10,423         | 8,600          |
| Other support costs, including governance costs | 13,326         | 17,170         |
|                                                 | <u>165,453</u> | <u>151,116</u> |

Other support costs include governance costs of £300 (2024:£360).

#### 5 Staff costs

|                                               | 2025<br>£      | 2024<br>£      |
|-----------------------------------------------|----------------|----------------|
| Wages and salaries                            | 129,306        | 113,913        |
| Social security costs                         | 2,709          | -              |
| Pension costs                                 | 1,894          | 1,969          |
| Staff recruitment, training and uniform costs | 1,469          | 901            |
| Other staff costs                             | 137            | 350            |
|                                               | <u>135,515</u> | <u>117,133</u> |

The key management personnel of the charity comprise the trustees and the Preschool manager as shown on page 1. The trustees neither received nor waived any remuneration during the year (2024: £nil).

The average number of employees during the year, calculated on a head count basis was 10 (2024:10). No employee had emoluments in excess of £60,000 (2024: nil).

#### 6 Taxation

The company is a registered charity and is not considered liable to taxation on its income. Income tax deducted at source from income is recoverable from HMRC.

#### 7 Debtors and prepayments

Debtors consists of trade debtors (fee income owed at the year end) and prepayments.

A provision of £nil (2024:£347) for bad and doubtful debts in respect of overdue fee income has been deducted.

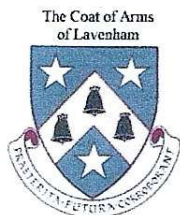
# LAVENHAM PRESCHOOL

## Notes to the financial statements for the year ended 31 August 2025 (Continued)

### 8 Funds Summary

|                    | Balance at               | Fund movements             |                        |          | Balance at             |
|--------------------|--------------------------|----------------------------|------------------------|----------|------------------------|
|                    | 1 September<br>2024<br>£ | Incoming<br>resources<br>£ | Resources<br>used<br>£ | Transfer | 31 August<br>2025<br>£ |
| Restricted funds   | 1,108                    | 3,030                      | 2,400                  | -        | 1,738                  |
| Unrestricted funds | 56,501                   | 185,304                    | 163,553                | -        | 78,252                 |
|                    | <u>57,609</u>            | <u>188,334</u>             | <u>165,953</u>         | <u>-</u> | <u>79,990</u>          |





## LAVENHAM PARISH COUNCIL

Andrew Smith

Clerk to the Council

Telephone: 01787 247041

Email: [andrew.smith@lavenham-pc.gov.uk](mailto:andrew.smith@lavenham-pc.gov.uk)

### GRANT APPLICATION FORM

Please complete all questions including signing and dating the declaration at the end of the form. Where a question is not applicable, please enter N/A on the form.

If you wish to provide additional information or expand on a question, please provide an attached sheet.

Please refer to the Council's Grant Policy for full terms and conditions of grants and details of what documentation needs to be included with your application

Submission of this application does not mean that an award will be granted. Grants are awarded at the Council's discretion. Only one project per application will be considered.

| Section A: Organisation Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Name of Group/Organisation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Lavenham Good Neighbours                 |
| Contact Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Tracey Brinkley                          |
| Position:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Committee Member                         |
| Postal Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Jubilee Room<br>Tenter Piece<br>Lavenham |
| Telephone Landline and Mobile:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 07774561037                              |
| Email:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | traceybrinkley@yahoo.com                 |
| Website:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | We have a page on LPC website            |
| <b>Brief description of your group/organisation's main purposes/activities:</b><br>The Good Neighbour Scheme was launched in 2014 and has been operating successfully ever since, and provides a vital service for those in the village who need some help with Shopping, Befriending, Form Filling, Small Household Tasks and Lifts to Doctor or Hospital, Dental or Optician appointments. The Dementia Alliance group was set up at the beginning of 2018 to run in conjunction with the Good Neighbour Scheme. The group's aims are to make the community and businesses of Lavenham Dementia friendly, by raising awareness throughout the village. The regular monthly coffee mornings and afternoon teas allow people to meet their friends and make new friendships, to socialise and get out of the home and enjoy some lovely homemade refreshments. These regular monthly meetings include talks of interest on topics such as Beekeeping, Home Safety, Wood turning, and we have a Quiz a Film afternoon and Bingo. We also organise Fish and Chip lunches and of course Christmas Lunch at the local pub and trips to Felixstowe and to Garden Centres. |                                          |

|                                                                                                           |                                                                                 |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| List all Officers of the Organisation and their positions:                                                | Chair - Doreen Twitchett<br>Treasurer - Karen Smyth<br>Secretary - Jill Elliott |
| Number of active participants in the group/organisation's main purposes/activities a) monthly b) annually | 20-30                                                                           |
| The organisation/group has a Bank Account in its own name (Yes/No)                                        | Yes                                                                             |
| Bank statements for the last three months have been attached (Yes/No)                                     | No but these can be supplied                                                    |
| Accounts for the organisation/group have been attached (Yes/No)                                           | No but these can be supplied                                                    |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| <b>Section B: Project Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |
| Amount requested:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | £500 |
| Project for which grant is required:<br>The cost of coach travel has increased dramatically over recent years with each coach hire being in the region of £400-£500. Funding to cover the cost of a coach hire would ensure that these trips can continue into 2026-27.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |
| Explain the extent to which the costs have been estimated and list the quotations which have been obtained from suppliers:<br>The cost is based on the actual cost of coach hire this year for trips to Garden Centres at Marks Tey and trip to Felixstowe.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |
| Describe how this project will assist at least one of those in the Council's key target areas of: children and young people, people with special needs, older people and extra-curricular activities for schoolchildren:<br>The Good Neighbours working in partnership with the Dementia Alliance support all older members of the community. No charges are made for attending the coffee mornings or afternoon teas, or the trips ensuring that we are open to all members of the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |
| Describe how this project will promote social inclusiveness, enhance community well-being, promote measures to mitigate climate change, promote awareness and attractiveness of the village, provide vital services or improve facilities in the village:<br>The regular monthly coffee mornings and afternoon teas allow people to meet their friends and make new friendships, to socialise and get out of the home and enjoy some lovely homemade refreshments. These regular monthly meetings include talks of interest on topics such as Beekeeping, Home Safety, Wood turning, Entitlement to benefits, Local History and we have a Quiz a Film afternoon and Bingo. We also organise Fish and Chip lunches and of course Christmas Lunch at the local pub and trips to Felixstowe and to Garden Centres. These trips are really valuable to our group members as without these they would be unable to visit the places we go to, and for many a rare opportunity to get out of the usual environment. |      |

Describe the efforts that have been made to obtain alternative funds. This should include efforts to obtain funding from other bodies and from participants. If funds have been raised the amounts raised must be detailed:

The group seeks funding from other funding sources such as the District Council Locality Budgets, and have secured funding from the Pargiter Trust via Suffolk Community Foundation and are often supported by local people and organisations who make donations. These have recently included the Lavenham Society and Lavenham Robins.

Explain how the organisation will be self-funding in the future i.e., how the organisation has long-term viability:

The Hub has been in existence since 2014, and has shown itself to be financially sustainable with the support of the grant opportunities that exist and the donations received supporting the costs of trips. It holds regular small raffles at its monthly coffee mornings and afternoon teas which cover the basic running costs of these meetings.

Describe the actions the organisation/group will need to take if this application is unsuccessful:

Secure another source of grant funding.

#### Section C: Declaration

We confirm that we have read and accept the Conditions contained within the Grants Policy and will comply with these conditions in full. Any non-compliance will be immediately reported to the Council. We understand that should any information contained on this form be incorrect that any Grant Money received will be immediately refundable, in full, to the Council.

Officer 1: Name and Signature

Officer 2: Name and Signature

Date:

5.7.26



MG 001180 F1VI860A 709F303BG00016 36300 C 58822

THE OFFICIALS  
LAVENHAM GOOD NEIGHBOURS  
10 OSIER VIEW  
LAVENHAM  
SUFFOLK  
CO10 9SS



## Your Community Account

## At a glance

### 02 Jun - 01 Jul 2026

| Date   | Description                                                                                                                   | Money out £ | Money in £ | Balance £ |
|--------|-------------------------------------------------------------------------------------------------------------------------------|-------------|------------|-----------|
| 2 Jun  | Start Balance                                                                                                                 |             |            | 3,262.32  |
| 15 Jun |  Card Payment to A R Heeks and Son On 12 Jun | 97.63       |            | 3,164.69  |
| 1 Jul  | Balance carried forward                                                                                                       |             |            | 3,164.69  |
|        | Total Payments/Receipts                                                                                                       | 97.63       | 0.00       |           |

|                         |           |
|-------------------------|-----------|
| Start balance           | £3,262.32 |
| Money out               | £97.63    |
| ▶ Commission charges    | £0.00     |
| Money in                | £0.00     |
| ▶ Gross interest earned | £0.00     |
| End balance             | £3,164.69 |

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

|                     |                                                                    |    |       |    |      |                     |
|---------------------|--------------------------------------------------------------------|----|-------|----|------|---------------------|
| 6 <sup>13</sup> /25 | Donation from Cwyn Mead.                                           | ca | 30    | 00 | 2886 | *<br>c/f 2886       |
|                     |                                                                    |    |       |    |      | Incorrect c/f Value |
| 4/12/25             | Donation from Iadenham Society                                     | ca | 300   | 00 | 2916 |                     |
| 17/12/25            | Donation from Suffolk Community                                    | ca | 1,000 | 00 | 3216 |                     |
| 22/12/25            | Payment to C. Twitchett ref - Xmas lunch at Cock Horse (CHK NO 45) | ca | 210   | 00 | 4006 |                     |

|          |                                                                   |    |     |    |      |  |
|----------|-------------------------------------------------------------------|----|-----|----|------|--|
| 05/02/26 | Payment to the 'Cock Horse' for Fish & Chip lunch (debit payment) | cp | 369 | 60 | 3636 |  |
|----------|-------------------------------------------------------------------|----|-----|----|------|--|

|          |                                   |    |    |    |      |  |
|----------|-----------------------------------|----|----|----|------|--|
| 05/03/26 | Sale of Woodwork @ Afternoon Tea. | ca | 85 | 00 | 3721 |  |
|----------|-----------------------------------|----|----|----|------|--|

Minutes 12<sup>th</sup> March

|          |                                                                                           |    |         |  |      |  |
|----------|-------------------------------------------------------------------------------------------|----|---------|--|------|--|
| 14/05/26 | Felix Coaches - to poplars Garden Centre - Cash Withdrawal - 200.00 - Petty Cash - 130.00 | ca | -330.00 |  | 3391 |  |
|----------|-------------------------------------------------------------------------------------------|----|---------|--|------|--|

CLOSING BALANCE AS AT AGM ON 22<sup>nd</sup> May  
 INCOME £1705.00 (10/4/25 - 14/5/26)  
 OUTGOINGS £1236.89 (10/4/25 - 14/5/26)

|          |                                                                                                       |    |    |    |      |  |
|----------|-------------------------------------------------------------------------------------------------------|----|----|----|------|--|
|          | AGM 22/5/26                                                                                           |    |    |    | 3391 |  |
| 23/05/26 | Donation from Steve. Profits Via Sale of Items from The Angel £150 - Split between LGN + LDA £75 each | ca | 75 | 00 | 3466 |  |

0/26

Payment to Heeks for  
AGM Refreshments

CP

97 63 3369 31