

LAVENHAM PARISH COUNCIL

Notice of Annual Meeting of Parish Council

Dear Sir/Madam,

I hereby give you notice that the ANNUAL MEETING of the PARISH COUNCIL of the above-named Parish will be held on THURSDAY the 6th day of MAY 2021, at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

In response to Government measures prohibiting gatherings Parish Council Meetings are being held by Zoom Video conference. If you would like to make comments at the beginning of the meeting, or to listen to the rest of the meeting – please request the Zoom Login by emailing lavenhampc@yahoo.co.uk before 5.30 pm on Wednesday 5th May 2021.

Signed



Clerk

BUSINESS TO BE TRANSACTED

1. **To Elect a Chairman**
2. **To Elect a Vice-Chairman**

3. **Public Forum**

4. Police Report
5. County Councillor's Report
6. District Councillor's Report
7. To confirm the minutes of the previous meeting
8. Declarations of Interest
9. To receive apologies for absence
10. Co option to the vacancies on the Parish Council
11. Matters Arising from the Minutes
12. Review of membership of working groups

13. Finance and Strategy
Review and adopt Financial Regulations, Standing Orders and Policies
Invoices received/cheques for signature
End of Year finance update and Earmarked Reserves revision
Review CLT grant

14. Planning
Planning matters, to include applications received and decided (*see separate list*)
Discuss application DC/21/02065 Land West Of, Brent Eleigh Road, Lavenham

15. Projects
Project updates: Prentice Street car park Church Street car park toilets
 Gas Works site Market Place consultation

16. Operations
Public Toilet cleaning

Continued ..

17. Housing and Social
Good Neighbours Scheme & Lavenham Dementia Alliance
Covid Vaccination Programme update
18. Correspondence
19. Programme of meetings and date of next meeting.
**Date of Annual Parish Meeting: Thursday 27th May 2021, 7.30 pm
in Lavenham Village Hall**
20. Matters to be brought to the attention of the Parish Council