

LAVENHAM PARISH COUNCIL

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council will be held at:

THE VILLAGE HALL, CHURCH STREET, LAVENHAM

ON THURSDAY 7TH OCTOBER 2021

AT 7.30 pm



Signed

Clerk

A G E N D A

Public Forum

1. Introductions
2. Police Report
3. County Councillor's Report
4. District Councillor's Report
5. To confirm the Minutes of the previous meeting
6. Declarations of Interest
7. To receive apologies for absence
8. Matters arising and update of outstanding issues
9. Updates from:
 - a. Lavenham Neighbourhood Development Plan Review Group
 - b. Gas Works Site -Proposal to upgrade supply to 22kW charger capable
 - c. Prentice Street toilets
Prentice Street – EV Point provider review & agreement to proceed
 - d. Church Street toilets
Church Street – Parish Office usage proposal and facilities
Data and phone connection proposal and agreement
Review of final account & extras
 - e. Tenter Piece – Review of final account & extras
 - f. Car Parking – Leasing & cashless donation boxes
 - g. Water Street traffic scheme - update**To receive and note reports 9a to 9e**
10. Organisation of the Council
 - a) Communications Policy review and approval
Communications Policy Appendix A – Social Media policy discussion
 - b) Working Groups – agreement for working group membership
review & vote on Amendment to TofR for Environment Group
 - c) Traffic Working Party – agree team to draw up TofR and pull together
 - d) Updated list of Councillor Roles
11. Planning
Consider planning matters, to include applications received and decided (*see separate list*)

12. Finance and Strategy
 - To receive a report of invoices received / Cheques for signature
 - To receive and note Notice of Conclusion of Audit and External Auditor Report & Certificate 2020/21
 - Lavenham Exhibition Endowment – request for donation
13. Cultural Events discussion paper
14. Future Projects debate/request for suggestions
15. Correspondence
 - Including requests from Christmas Fair Management Committee and Hidden Gardens for use of First Meadow for parking during events
16. Matters to be brought to the attention of the Parish Council and future agenda items:
 - Awards to local businesses

Date of next meeting – Thursday 4th November 2021