

LAVENHAM PARISH COUNCIL

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council will be held at:

THE VILLAGE HALL, CHURCH STREET, LAVENHAM

ON THURSDAY 4TH NOVEMBER 2021

AT 7.30 pm


Signed
Clerk

A G E N D A

Public Forum

1. Introductions & Chairman's comment about meeting conduct
2. Police Report
3. County Councillor's Report
4. District Councillor's Report
5. To confirm the Minutes of the previous meeting
6. Declarations of Interest
7. To receive apologies for absence
8. Matters arising and update of outstanding issues
9. Updates from:
 - a. Lavenham Neighbourhood Development Plan Review Group
 - b. Gas Works Site
 - c. Prentice Street toilets
Prentice Street – EV Point grant Plug-In-Suffolk decision to accept
 - d. Church Street toilets
Church Street – Parish Office usage proposal and facilities
 - e. Car Parking – Leasing & cashless donation boxes update
 - f. Water Street traffic scheme – Temporary traffic scheme monitoring scheme pending**To receive and note reports 9a to 9f**
10. Organisation of the Council
 - a) Communications Policy review and approval
Communications Policy Appendix A –Media policy discussion
 - b) Working Groups – agreement for working group membership
review & vote on Amendment to TofR for Environment Group
 - c) Traffic Working Party – agree team to draw up TofR and pull together
 - d) Updated list of Councillor Roles
11. Planning
Consider planning matters, to include applications received and decided (*see list below*)
12. Finance and Strategy
To receive a report of invoices received / Cheques for signature

Finance and Strategy - continued

Staff pay review Annual review of Burial Fees
Finance update, budget & precept timetable
Lavenham Exhibition Endowment – request for donation update

13. Proposal for Christmas Eve Carols & Mince Pies
14. Correspondence
Including requests from parishioner for use of First Meadow for Christmas Event
15. Matters to be brought to the attention of the Parish Council and future agenda items:

**** NOTE**

In view of the increase in Covid 19 infections this meeting will be asked to observe the following measures:

2m. social distancing, public attendance numbers may be reduced

Wear a mask except when speaking

Additional ventilation of the meeting room may be required, please come prepared, dress warmly

Date of next meeting – Thursday 2nd December 2021

Planning Applications for consideration at the meeting

DC/21/05421 & DC/21/05422 Copingers, 66 Water Street, Lavenham
Householder Application & Application for Listed Building Consent- Erection of new garage door (following removal of existing).

DC/21/05495 Driftside, 53F High Street, Lavenham
Householder Application - Erection of carport/garage with office over

DC/21/05506 3 Brent Eleigh Road, Lavenham
Householder Application - Erection of two storey and single storey rear extension (amended scheme and re submission of approved DC/21/01996)

DC/21/05575 5 Trinity Gild, Lavenham
Application for Works to Trees in a Conservation Area: Felling of 1no Walnut (T1) in rear garden, 1no Cherry (T2) in front driveway, and 2no Silver Birch (T3 and T4) in front garden

DC/21/05706 8 Shilling Street, Lavenham
Application for Listed Building Consent - Erection of single storey rear extension (change of roof height to approved extension DC/21/01783)

DC/21/05771 Little Beeches, Bears Lane, Lavenham
Application for works to trees subject to Tree Preservation Order WS41/T128: Re-pollarding of 1no diseased Ash (T1) to encourage regrowth