

LAVENHAM PARISH COUNCIL

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the Parish Council will be held at:

THE VILLAGE HALL, CHURCH STREET, LAVENHAM

ON THURSDAY 2nd DECEMBER 2021

AT 7.30 pm


Signed
Clerk

A G E N D A

Public Forum

1. Introductions & Chairman's comment about meeting conduct
2. To receive apologies for absence
3. Police Report
4. County Councillor's Report
5. District Councillor's Report
6. To confirm the Minutes of the previous meeting
7. Declarations of Interest
8. Matters arising and update of outstanding issues
9. Updates from:
 - a. Lavenham Neighbourhood Development Plan Review Group
 - b. Gas Works Site
 - c. Prentice Street toilets
 - d. Church Street toilets
 - e. Car Parking – Leasing & cashless donation boxes update
 - f. Water Street traffic scheme – Temporary traffic scheme monitoring scheme
 - g. Christmas Eve Event

To receive and note reports 9a to 9g
10. Organisation of the Council
 - a) i. Interim Communications Policy amendment
 - ii Communications Strategy Working Group ToFR
 - b) Working Group start up review. Issues and timeline.
 - c) Traffic Working Party – update on recruitment of team & timeline for ToFR
 - d) Queens Jubilee and Working Group proposal
11. Planning
Consider planning matters, to include applications received and decided (*see separate list*)
12. Finance and Strategy
To receive a report of invoices received / Cheques for signature

Finance and Strategy - continued

Staff pay review
Finance update, budget & precept timetable
Quotations for Pruning Bushes in the Churchyard

Annual review of Burial Fees

13. Proposal for Queens Jubilee Working Group – approval of draft plans & budget
14. Correspondence
15. Matters to be brought to the attention of the Parish Council and future agenda items:

Part 2 Closed Session of the Council – Public will be asked to leave the meeting.

16. Proposal for a Grant to a local charity.

Date of next meeting – Thursday 13th January 2022