



LAVENHAM PARISH COUNCIL

Authority to Commit Resources

	Who can authorise	Limits
Contracts for Supply of Goods and Services SFIs 10 and 11.1	Public Supply Contracts regulations apply Tenders: to be approved by The Council before issue Awards of Contract: The Council	Over £30,000.00
	The Council, three quotes	£3,000.00 to £30,000.00. Best value must still be applied
	The Council, strive three estimates	£1,000.00 to £3,000.00. Best value must still be applied
Variations of any kind to agreed Contracts	The Council	
Costs exceeding agreed Contract limits SFI 12.2	Report to the Council	5% above agreed contract
Additional audit services SFI 11.1 (a) (v)	The RFO The RFO and Chair and Vice-Chair of the Council	Up to £500.00 Over £500.00
Contracts for building or other construction works SFIs 11 and 12	Public Supply Contracts regulations apply Tenders: to be approved by The Council before issue Awards of Contract: The Council	Over £30,000.00
	The Council, three quotes	£3,000.00 to £30,000.00. Best value must still be applied
	The Council, strive three estimates	£1,000.00 to £3,000.00. Best value must still be applied

Costs exceeding agreed Contract limit	Report to the Council	5% above agreed contract
Variations of any other kind to agreed Contracts	The Council	
Virements SFI proposal 7. And 7.6	If applicable: The RFO and Chair The Council	Up to £1500.00 Above £1500.00
Grants	The Council	All
Sale of Tangible Fixed Assets	The Council	All
Any other purchases not covered above	The RFO and Chair The Council	Up to £1500.00 Above £1500.00

Document control

Version and date	Adopted
2024	Adopted at Full Council meeting 7 March 2024
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