

Lavenham Neighbourhood Plan Revision Group

Steering group meeting 12th May 2026

Agenda and minutes

Attending: Michael Sherman, Alison Bourne, Savanna Bourne, Danielle Twitchen, Tracey Brinkley, Jack Norman and Carroll Reeve.

Apologies: David Theobald, Charles Posner.

Minutes of previous meeting: _agreed.

Matters arising:

The Freedom of Information request has been dealt with by the Clerk.

The Expression of Interest grant form to BDC, was held back by the Clerk, rather than asking Councillors for clearance between meetings, and was included on the Agenda for its 14th May meeting. This is only an EoI and not a formal application for grant funding. The Clerk submitted the form by the Babergh deadline.

Parish council feed-back:

Confirmation sought from all attending that no potential conflicts or pecuniary interests appertain to this agenda: confirmed.

Tracey Brinkley and Danielle Twitchen have become trustees of The Hub.

Feed-back from Residential Survey:

620 forms returned, 477 paper and 143 on-line. 8 additional paper forms collected from the Hub. On-line are checked for multiple entries from same address. 1,147 households, 90 households are second homes/holiday lets.

Report awaited from our lead adviser.

Report to residents and drop-in events to be considered and organised.

BMSDC JLP: Update awaited from them.

Treasury report: Danielle reported and is asking Michael to seek a meeting with the Clerk to confirm.

AoB:

1. Three summary reports on Demography, Housing and Area circulated. Two remaining reports in hand for next meeting.
2. Website draft opening page circulated and agreed. Once formatted, Clerk to be asked to make this area of the parish website more prominent.

Next meeting: 9th June at 6:30.