

# **LAVENHAM PARISH COUNCIL**

**To: Members of Lavenham Parish Council**

**You are duly summoned to attend the next meeting of Lavenham Parish Council to be held at 7.30 pm on Thursday 6<sup>th</sup> October 2022 at Lavenham Village Hall, Church Street, Lavenham**

## **Public Attendance**

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

## **AGENDA**

- 1. Apologies and approval of absences**
- 2. Declarations of Interest**
- 3. To consider requests for dispensations**
- 4. To approve as accurate minutes of the last meeting of the Council**
- 5. Public participation session (15 minutes)**
- 6. Local Authority Councillors' Reports**
- 7. Chairman's Announcements**  
To be advised of matters addressed
- 8. Infrastructure Development**
  - 8a Harwood Place Play Area  
To receive a report on progress and proposed CIL application
  - 8b Update of Church Street public toilets
  - 8c Hedge Planting
  - 8d Prentice Street public toilets – the way forward
  - 8e Water Street build-outs verbal update Cllr Lamont
  - 8f Audit of Lavenham Public Realm
  - 8g Phone Box competition outcome
  - 8h 20 mph speed limit  
To receive a report from Cllr Lamont  
**Motion – To approve an LPC contribution to the 20mph signage design costs of £4197.50, to be paid out of the Neighbour CIL fund, in order to allow the design phase of the project to proceed.**

**9. Finance**

9a Invoices received for payment **Motion to approve**

9b Income and Expenditure to 30 September 2022 to be tabled

**10. LNP Timetable**

To note dates for informal consultation exchange of views

Confirm date of seminar with LNP Group

**11. Civic Pride**

To receive a verbal report of progress

**12. Planning**

12a To consider recommendations from the Planning Group

12b To consider a response from Babergh D C on  
DC/21/03185 – Lavenham Press site

12c Note receipt of Babergh and Mid Suffolk District Councils Draft Five-Year  
Housing Land Supply Position Statements Consultation September 2022  
(consultation ends midday 31<sup>st</sup> October 2022)

**13. Date of next meeting – Thursday 3<sup>rd</sup> November 2022**



Jane Bellward  
Clerk to the Council  
13 Weavers Close  
Lavenham

Date: 30<sup>th</sup> September 2022

## **Agenda item 8g Phone Box competition**

Ideas range from book swap locations, defibrillator location, art installation, information booth

Examples of phone boxes converted into a coffee shop (could be difficult to justify setting up in competition with local cafes/coffee shops)

### ***Three suggestions with mock up pictures for how each idea would look:***

Tribute to Lavenham's Blue Cloth

Twinkle, Twinkle Little Star, lines of the rhyme on separate glass panes with details of the history etc.

Advertising opportunity for small independent businesses, could generate a small income (annual/quarterly rental), instal shelves on which can displayed samples of the crafts or goods

Stained glass art, replace plain glass panes with bespoke stained glass, appropriate to the style and feel of the village. Stained glass panels could be supplied by artist, or opportunity taken for enthusiastic amateurs to produce under expert tuition.

An additional opportunity for the Lavenham Village Information Point, and/or local businesses to make available local information leaflets.

Mini wellbeing hub, so that people who live in the village and visitors who are struggling with depression and anxiety could access and borrow/donate self-help books, leaflets and telephone numbers of services that could be helpful. There could be posters put up in the hub with a variety of contact numbers of the NHS wellbeing services, Samaritans, Cruse bereavement services etc and positive posters about mental health.

*Includes offer of help to keep the information up to date and remove inappropriate material*

Library and games exchange point

Defunct telephone boxes would make an ideal place to exhibit new local artwork. Copies of artwork could be printed and attached to the glass windows for passers-by to view, making them unique independent galleries. This would give opportunity for new artists of whatever level to be appreciated, and to have their names and work promoted. Art work could be submitted to Lavenham Parish Council, with each month new work exhibited in the Church St/High St telephone boxes.

***Several suggestions from the same source:***

1. Flower Therapy space. A peaceful place to take a private moment amongst locally collected beautiful flowers and dried plants. It will include a lovely chair and a seed collecting / seed swapping station. Encouraging awareness to the local natural environment and sowing seeds that will encourage wildlife such as insect and bees. It will be beautifully decorated and maintained. It will be decorated with dried flowers hanging from the roof and painted with floral folk art.
2. Doggy Daycare Stations. With treats, poo bags, freshener and recommended local dog walking routes. Photos of local dogs with their names, introducing themselves will be put up and a doggy visitors book available with ink pad for paws.
3. Fish Tanks. Turning the telephone boxes into fish tanks.
4. Local story telling zones. A place to project moving images of local events and wildlife. At night time they will glow with beautifully captured local content.
5. Weaving tapestries together. A space to sit silently, reflect and weave. Everyone will add their own section to an ongoing textile piece that will eventually be displayed.
6. Rock n'Phone. A music listening zone where people can list recommendations of music for the next passers-by.
7. Charging stations. For people needing to charge their phones. Powered by solar panels.
8. Gossip Columns. Agony Aunt zones. People call a number that puts them through to someone they can anonymously talk about anything too. A comfy chair. A vintage phone that when picked up puts the caller straight through to Lavenham's' favourite Agony Aunt.

## **Agenda Item 8h Proposed 20 mph speed limit**

### **Amendment to Motion from July 2022 meeting.**

Data from Lavenham Neighbourhood Plan public consultation 2013 & 2020

**2013 Question: The speed limit in Lavenham should be 20mph**

**Agree & Strongly agree = 63.4%**

**Disagree & Strongly disagree = 36.6%**

**2020 Question 16: 20mph speed limit in Lavenham's core area**

**Agreed = 80%**

**Disagree = 2%**

**Don't know = 18%**

The mandate has already been made by the residents of the village on 2 occasions. This is not a question of the parish council deciding if the project should proceed, but rather a procedural request to spend the money to make it happen.

**Motion – To approve an LPC contribution to the 20mph signage design costs of £4197.50, to be paid out of the Neighbour CIL fund, in order to allow the design phase of the project to proceed.**

**Councillor Iain Lamont**

**28/9/22**

Data from 2013 questionnaire

## Getting Around and About



Traffic, transportation and associated topics were the second most important area of concern listed by those who attended the village forum.

10. Please tell us how much you agree or disagree with the following statements:

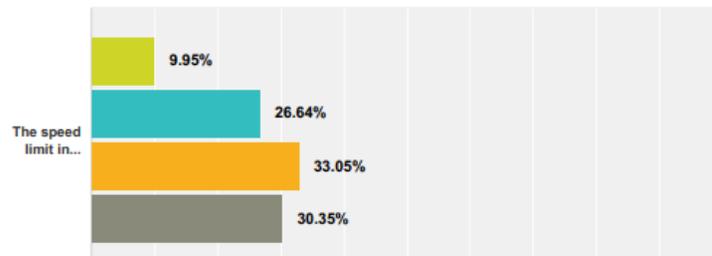
	Strongly Disagree	Disagree	Agree	Strongly Agree
The speed limit in Lavenham should be 20 miles per hour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traffic calming measures should be introduced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking in the Market Place should be forbidden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signage within the village should be improved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Lavenham's Neighbourhood Plan Final

SurveyMonkey

### Q10 Please tell us how much you agree or disagree with the following statements:

Answered: 603 Skipped: 4



	Strongly Disagree	Disagree	Agree	Strongly Agree	Total
The speed limit in Lavenham should be 20 miles per hour	9.95%	26.64%	33.05%	30.35%	593
	59	158	196	180	

**LAVENHAM  
NEIGHBOURHOOD  
PLAN REVISION**



**8**



Visit the LNP2  
website  
[bit.ly/LNPhome](https://bit.ly/LNPhome)

**WE ASKED..YOU SAID**

**Lavenham Neighbourhood Plan  
Revision Questionnaire  
Section 5C: Community Facilities  
and Infrastructure Projects**

The Questionnaire asked whether respondents agreed or disagreed with having these projects as part of the Plan

**Strongly agreed or agreed:**

**P2** *Extend or re-design existing car parks to accommodate more vehicles.*  
**91%**

**There was an additional question about a 20mph speed limit in Lavenham's core area.**

**80%** were in favour of considering this, almost **2%** were not, the remainder said they did not know.

“When the village is awake and shops are open the speed limit is effectively 20mph or less anyway.”

“On street parking does not contribute greatly to inhibit speeding in High/Church Street but does result in congestion and safety problems.”

## Update Report on 20mph Scheme.

**History** – this scheme was originally initiated in 2012 as a result of discussions with Suffolk Highways. It was voted on in the 2016 LNP with 65% approval.

LPC applied for the scheme in 2020. Suffolk Highways has a set of rules and requirements to meet in order to consider this. This includes surveying the current speed of traffic on the roads around Lavenham. Suffolk Highways completed this survey in May 2021.

This was followed by Suffolk Highways submission to the SCC Cabinet for Approval & Councillor Richard Smith for approval. County Councillor Robert Lindsey informed us in the March LPC meeting that the cabinet have approved the application as shown in the "Lavenham - 20mph Speed Limit Report.doc"

The next step is for the Design of the Signage for the Scheme to be ordered from Suffolk Highways.

Comment from County Councillor Robert Lindsay's report at the LPC meeting I now have a design estimate cost which is £8395. I am prepared to pay half if Lavenham PC can pay the other half.

Steps to conclude the project, as provided by County Councillor Robert Lindsay

1. **Design costs are £8395** from Suffolk Highways. We will then obviously have to pay them ASAP so that they can get on with it.
2. After they have the design money, (even if they have been paid there could be some delay before they start design work if staff are already all involved in other jobs) they draw up a draft design (2 weeks)
3. They then hold an "informal consultation" with me, the parish council, plus blue light services. (3 weeks)
4. Then they have to get legal services to compile draft Traffic Regulation Orders and notices (3 weeks)
5. These are then formally advertised for three weeks
6. They then compile a TRO decision report - based on outcome of the consultation (2 weeks)
7. The report then has to be considered by senior SCC officers (and presumably potentially some amendments made if the report recommends them) before approval. (2 weeks)
8. The works cost is then determined (2 weeks) and drawings and various other docs for engineers at Kier are produced in parallel.
9. We (me and the parish council) are effectively billed for the work. The cost will be heavily dependent on how many signs and how much engineering work (ramps, platforms, build outs etc) are in the design. **Estimated ball park costs from Graham Rankin at Kier is 15k-25k**
10. After they have the money and Kier has the "works order" - they then have a 14 week window in which to do the work, it can generally take less time than this, around 8 weeks but it depends on availability of materials and resources at the time.

**Motion – To confirm that this project should proceed to completion of the design, and to approve an LPC contribution to the 20mph signage design costs of £4197.50, to be paid out of the Neighbour CIL fund.**

**Councillor Iain Lamont**

**5/7/22**

## **Agenda item 12a – Planning Applications Received**

### **Planning Applications for consideration at Lavenham Parish Council meeting on 6<sup>th</sup> October 2022**

DC/22/04329 Robin Hill, Park Road, Lavenham  
Householder Application - Conversion of attached indoor swimming pool extension to form annexe.

DC/22/04811 2 - 3 Shilling Street, Lavenham  
Listed Building Consent - Amended fenestration to rear single storey extension to no. 3 as approved by DC/21/04606

DC/22/04831 3 Ropers Court, Lavenham  
Notification of Works to Trees in a Conservation Area - Fell 1No. Conifer (T1)