

LAVENHAM PARISH COUNCIL

To: Members of Lavenham Parish Council

You are duly summoned to attend the next meeting of Lavenham Parish Council to be held at 7.30 pm on Thursday 3rd November 2022 at Lavenham Village Hall, Church Street, Lavenham

Public Attendance

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. Declarations of Interest**
- 3. To consider requests for dispensations**
- 4. To approve as accurate minutes of the last meeting of the Council**
- 5. Public participation session (15 minutes)**
- 6. Local Authority Councillors' Reports**
- 7. Chairman's Announcements**
- 8. Infrastructure Development**
 - 8a Harwood Place Play Area
 - 8b Church Street public toilets
 - 8c Hedge Planting
 - 8d Prentice Street public toilets
 - 8e Water Street build-outs, to note update report from Cllr Lamont
 - 8g Phone Box competition
- 9. Finance**
 - 9a Invoices received for payment **Motion to approve**
 - 9b Budget Setting – to note timetable
 - 9c Jubilee account – to receive a report on income/expenditure
- 10. LNP Timetable**
 - Confirm date of 2nd seminar with LNP Group

11. Planning

11a To consider recommendations from the Planning Group

11b DC/21/03185 – Lavenham Press site – Planning Committee decision

12. Date of next meeting – Thursday 1st December 2022



Jane Bellward
Clerk to the Council
13 Weavers Close
Lavenham

Date: 28th October 2022

Agenda Item 8e

For Noting Only:

Water St Scheme update

Following approval by Council at the last meeting, the order was placed with Suffolk Highways for the Low Impact signage trial, but they requested the 2 parts to be treated separately

1. The trial signage changes part of the order will be supplied by Suffolk Highways & Kier – cost £2,628.77 ex VAT Suffolk Highways will remove the priority signing and give way road markings, and reinstate later (if required, subject to success of trial).
2. The video survey will be supplied & equipment installation & removal will be done by Capital Road Safety Ltd – this is at a reduced cost of £8277.30 ex VAT (was £9992.32 ex VAT) Capital Road Safety will supply, install and finally remove the traffic survey equipment only. The saving is due to us ordering the survey direct from the supplier.

Project management will be by Suffolk Highways . They will lead on the co-ordination with Capital, and would therefore continue to be Capital's main contact for the scheme.

Regardless of how the traffic surveys are paid, Suffolk Highways will still have the issue of co-ordination to resolve.

LPC will receive a copy of the video analysis report and data supplied on a hard drive.

If the Trial is successful the reduced signage will remain in place.

Councillor Lamont
27th October 2022

Drawing of trial scheme proposed to test low impact signage

1.

2.

NOTES

- Refer to Health & Safety documentation provided in the Works Information, prior to undertaking works.
- Existing signs to be removed and road markings to be masked as part of either a 4 or 6 week trial (duration TBC). Existing signs to be taken to store and posts to be retained in their current positions.
- At the end of the trial period, it is intended that the 'removed' signs may be re-erected in their original positions. Scheme designer will liaise with Operations lead on this matter.
- 2x signs to TSRGD 7014 required 'NEW ROAD LAYOUT AHEAD' at 60mm x-height, 590mm x 585mm.

KEY

- Existing sign plate to be removed (and taken to store for re-use at end of trial period)
- Existing Keep Left/Right bollard unit to be retained

STATUS : FOR CONSTRUCTION ISSUE : DETAILED DESIGN V1

| | | | | | | | | | |
|--|---|----------|-------------|------------|---|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| <p>Suffolk Highways your roads, our business</p> <p>Phone: 01473 555555 Highways enquiries: 0445 634 0111 www.suffolk.gov.uk/highways</p> | <p>Measures to protect paintwork on LC 69 added</p> | <p>A</p> | <p>9/21</p> | <p>SLB</p> | <p>PROJECT TITLE</p> <p>A1141 WATER STREET, LAVENHAM</p> | <p>DESIGNED BY</p> <p>SLB</p> | <p>CHECKED BY</p> <p>JWW</p> | <p>APPROVED BY</p> <p>SLB</p> | <p>DATE</p> <p>09 AUG 2021</p> |
| | | | | | <p>PRIORITY</p> <p>PRIORITY SYSTEM SIGNING</p> | <p>DATE</p> <p>09 AUG 2021</p> |

Councillor Iain Lamont

26/10/22

| Income | | Expenditure | |
|---------------------------|----------------|---|----------------|
| PC allocation | 2000.00 | Balloons & Tableware Deposit | 125.00 |
| Events fund allocation | 2000.00 | Perrywood (6 trees) | 274.94 |
| donation Holly Bellingham | 1000.00 | Plaques | 380.00 |
| M.Maybury | 405.00 | Traffic Control | 475.00 |
| Holibells (Tree) | 50.00 | Pop Up Gazebo | 415.83 |
| cash donation | 10.00 | Balloons & Tableware Balance | 1080.00 |
| National Co-op (Tree) | 50.00 | Bubbly Circus(entertainer) | 306.00 |
| Lavenham FC (Tree) | 50.00 | Events Insurance | 263.00 |
| Dr Posner (Tree) | 50.00 | Barrier Hire | 195.00 |
| street collection | 605.00 | Official marshalls | 840.00 |
| | | printing | 193.55 |
| | | electrical & décor set-up and take-down | 705.00 |
| | | planters and compost | 72.35 |
| | | return to events fund | 894.33 |
| Totals | 6220.00 | | 6220.00 |

Agenda item 11a – Planning Applications Received

Planning Applications for consideration at Lavenham Parish Council meeting on 3rd November 2022

DC/22/05258 14 The Paddocks, Lavenham CO10 9UF
Full Planning Application - Erection of single-storey extension for use as home office/studio.
(15th November)