

LAVENHAM PARISH COUNCIL

To: Members of Lavenham Parish Council

You are duly summoned to attend the next meeting of Lavenham Parish Council to be held at 7.30 pm on Thursday 1st September 2022 at Lavenham Village Hall, Church Street, Lavenham

Public Attendance

Members of the public and press are welcome to attend. At item 5 the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins. duration and will be followed by any County/District Councillors' or Police reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. Declarations of Interest**
- 3. To consider requests for dispensations**
- 4. To approve as accurate minutes of the last meeting of the Council**
- 5. Public participation session (15 minutes)**
- 6. Local Authority Councillors' Reports**
- 7. Chairman's Announcements**
To be advised of matters addressed
- 8. Infrastructure Development**
 - 8a Harwood Place Play Area
To receive a report and update from Community Engagement
Motion: Council is asked to agree to the proposal set out in Section 4
 - 8b Update of Church Street public toilets
 - 8c Hedge Planting
To consider a proposal for planting at the Recreation Ground
Motion: Council is asked to agree a mixed hedge to be planted in 2022-23 within the boundaries of the Recreation Ground, Bridge Street Road, Lavenham within the cost envelope of £1,500.00 previously approved
- 9. Finance**
 - 9a Invoices received for payment **Motion to approve**
 - 9b Income received
- 10. Capital Planning Process**
 - 10a Capital Planning & Delivery Process
Motion: Council is asked to adopt the principles as set out in Capital Planning and Delivery Process and refer back to the Finance & Strategy

Group for further refinement

10b Parish Infrastructure Investment Plans (PIIPs)

To receive paper from BMSC

Motion: Council is asked to agree to development of a Lavenham Infrastructure Development Plan

11. LNP Timetable

To note the Lavenham Neighbourhood Plan Review timetable

12. Civic Pride

To consider a report of issues and actions

13. Clerk's Report

No 2 Lady Street, receive report of quotations for installation of CCTV security system

Motion: Council is asked to agree expenditure to purchase a security system

14. Planning (see separate applications list)

To consider recommendations from the Planning Group

15. Date of next meeting – Thursday 6th October 2022



Jane Bellward
Clerk to the Council
13 Weavers Close
Lavenham

Date: 26th August 2022

Agenda item 8a Harwood Place Play Area

Proposal to re-develop Harwood Place Play Area

1. Following a proposal from Councillor Thompson, Council agreed in August 2022 to conduct a further community engagement exercise with residents of Green Willows, Peek Close and Harwood Place. Four questions were asked:

Yes No

Q1	Do you think the area should be developed into a play area, if so for what age group?		
Q2	Do you think the area should be developed into a raised beds community allotment site?		
Q3	Is there any other use you feel the area could be put to?		
Q4	Do you think it should be left as it is?		

Result of community engagement:

Responses on doorstep/via email and posting in Parish Council office post box:

Total responses: 32

Some added comments but most answering Yes to Q1 appear to prefer use by primary school aged children (3-10/11), 1 suggested 'all ages', 1 suggested age up to 16.

One 'freeform' suggestion was put forward for re-wilding for wildlife. Five responses gave no opinion.

Yes No

Q1	Do you think the area should be developed into a play area, if so for what age group?	19	
Q2	Do you think the area should be developed into a raised beds community allotment site?	2	
Q3	Is there any other use you feel the area could be put to?		
Q4	Do you think it should be left as it is?	6	

2. Background

The Play Area is situated off-road in Harwood Place. It is currently used as a hard surface area for ball games for older children. LPC identified this site as a candidate for re-development in 2018. Since then Peek Close has been developed and more families now reside in the area.

A report by a BMSDC Civil Engineer in 2019 noted:

"The existing tarmac surface is uneven and in very poor condition. There is a linear concrete slot drain along one edge of the play area, which has been poorly installed and forms a potential trip or fall hazard along part of its length due to the steep change in surface level. Even though a positive drainage system exists, water puddles in many areas and will freeze over during the winter months. Significant cracking and lifting of the surface has occurred (possible caused by old tree/hedge roots). In some locations

LAVENHAM PARISH COUNCIL:

pot holes or depressions exist and these may have resulted from inadequate original construction. There are invasive laurel hedges alongside the play area, which as well as being a maintenance liability are probably contributing towards the structural cracking of the surface. The perimeter of the play area is formed by a mixture of different specification fencing, vegetation and painted concrete blockwork. There is a side garden gate which opens directly onto the play area, with refuse bins being stored directly outside it – this seems an odd arrangement.

There are currently no surface markings or play equipment on the site. The entrance consists of wide opening, joining straight onto the estate footpath. There is an offset galvanised “barrier” at the entrance, set back into the play area itself – I’m not sure if this is to slow down cyclists etc, but a proper entry gate would seem more appropriate.

In brief, resurfacing of the existing play area with a thin tarmac overlay is neither a practical or long term solution. I can only recommend that full reconstruction is required to new levels, with complete replacement of the perimeter fencing after removing all the adjacent hedging etc. This clearly won’t be cheap, particularly as vehicular access to the site is difficult.”

Following this internal Babergh DC report, a quote was sought. Groundworks costs were in the region of £23,000 for a like for like replacement surface. Provision of equipment is not included in that estimate.

3. The Case for Re-development

This public amenity has eroded over years to the point of virtual dereliction. Families from the area regularly travel by car to 1st Meadow to enable children to access play equipment. This adds car journeys therefore does not assist in the reduction of carbon emissions. It also adds to parking stress and unlawful parking near 1st Meadow which is located 1.1ml from Harwood Place. Above all, by not providing a recreation area for children in the area in which they live or visit, socialisation of young people and promoting independence is inhibited.

Re-development addresses three key strategies of BMSDC.

- Communities Strategy 2019-2036
- Leisure, Sport and Physical Activity Strategy – updated 2021
- Wellbeing Strategy 2021-2027

Re-development of the site on the initiative of the Parish Council in partnership with BMSDC fits with the Communities Strategy. A safe play area for children in the south west of the village would promote exercise by walking to the facility(for both children and adults) and through play and therefore addresses the Leisure, Sport and Physical Activity Strategy.

The Wellbeing Strategy 2021-2027 is also addressed and in particular re-development would provide:

a safe, clean, and pleasant environment, access to facilities and being part of a cohesive community. “Page 6

“All communities to have sustainable and inclusive places, and spaces, which maximise health & wellbeing opportunities and benefits” page 10

LAVENHAM PARISH COUNCIL:

4. Proposal 2022

To re-develop the Play Area for children aged xxxxxx.

- i. To allocate a maximum of £25,000.00 from Neighbourhood CIL as LPC's contribution
- ii. To submit a bid to the Community Infrastructure Team in October 2022 for the balance required for re-development costs
- iii. To submit a bid to Babergh DC's Community Development Fund by 16th September 2022 for the cost of play equipment including installation up to a maximum of £20,000
- iv. To assemble a Project Team comprising Councillors Sherman, Thompson and Mitchell to plan and deliver this project in conjunction with support from community volunteers and/or professional guidance as required

In the event of 4iii above failing to secure funds, other potential sources of funding will be explored but the maximum resource from the Parish Council will remain at £25,000.00. Council is asked to note there is a window of opportunity for funding (see iii above).

MOTION

Council is asked to:

Agree to the proposal set out in Section 4 above.

Proposer: Councillor Michael Sherman

Seconder: Councillor Paul Thompson

Agenda item 8c Hedge Planting

Hedge Planting

1. Background

This matter was initially discussed in March 2022. At that time, a scheme to plant a hedge on the inside of the perimeter fence to 1st Meadow was proposed. In July 2022, Council agreed to proceed and awarded a maximum budget of £1,500 to be funded from Neighbourhood CIL. Since then, doubts have arisen about the suitability of this site due to the presence of a sewer. This is being investigated and may prove to be a site for planting in future years. An alternative site for 2022, has been identified at the Recreation Ground, Bridge Street Road. The land is owned by the Parish Council.

2. Context and Considerations

Planning consent to plant a hedge is not required but society expects, that neighbours keep each other informed of plans to change the outlook from each others' property or land. The Parish Council has written to the adjoining landowner. LPC has not received a response. We will continue to invite dialogue with him.

Hedge planting is for the benefit of all. This is a BMSDC priority enshrined in their Biodiversity Action Plan which includes funded provision of plants and trees to communities to 'make this happen'. There is however a time critical window for ordering plants and organising a planting programme and this is now urgent. The Parish Council has declared a Climate Emergency in August 2022 and by doing this, we have agreed to make efforts to reverse the undeniable damage to our environment which has contributed to significant reductions in wildlife.

Planning for this scheme has been undertaken mostly by volunteers and most of the costs are being met by BMSDC. The Council wishes to place on record, our appreciation of the partnership that has developed to form this proposal which if brought to fruition, will be an enduring legacy for generations to come for both humans and wildlife to enjoy.

3. Attached is a map of the Recreation Ground together with a schedule of the plants.

4. Maintenance

Liability for on-going maintenance will fall to the Parish Council. Costs are expected to be marginal in the early years. Budget provision will be required from around 2027 onwards.

MOTION

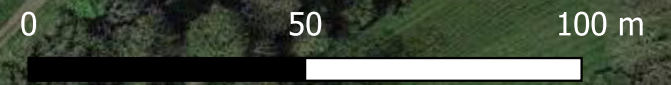
Council is asked to agree:

LAVENHAM PARISH COUNCIL:

A mixed hedge to be planted in 2022-23, within the boundaries of the Recreation Ground, Bridge Street Road, Lavenham within the cost envelope of £1500.00 previously approved.

Proposer: Councillor Irene Mitchell

Seconder: Councillor Janice Muckian



250m hedgerow planting within
3m of ranch fence line.
1250 hedging plants (5 per m
staggered in double rows).
83 standards @ 15m spacings

Licence acknowledgment
End User Licensed Data: © Crown
copyright and database rights (2022)
Ordnance Survey (0100031673)
Open Data: Contains OS data © Crown
copyright and database right (2022)

Autumn 2022

Lavenham - Cricket Ground Hedge

Length of hedge (m) **250**
Hedging plants (5 per m) **1250** 40-60 whips

Species		%
Hawthorn	500	40
Blackthorn	250	20
Field Maple	188	15
Dogwood	125	10
Spindle	63	5
Crab apple	50	4
Holly	25	2
Guelder Rose	25	2
Dog Rose	25	2
Total	1250	100

Materials

Rainbow spirals	1250
Canes	1250
1.2 guards and ties	83
1.3 stakes	83



Trees (every 15m) 83 100-125 whips

Species

English Oak 28

Rowan 28

Wild Cherry 28

Agenda item 10a Capital Planning & Delivery Process Cover Sheet

Report to Council: Capital Planning and Delivery Process

1. Council is aware of the need for clear process in reaching decisions. This is especially critical when committing to spend public resources. The flow chart attached sets out a framework **as a basis on which to work**. This is likely to require further refinement. A further paper will follow in November 2022, to underpin the tasks outlined in Stages 2 and 3 of the process.
2. Invariably some schemes will be more complex than others. Judgement by Council will be required on a case by case circumstance, on whether the framework must be applied in full or if elements of it can be set aside. The process should therefore be viewed as iterative. Lessons will be learned from each scheme and the process adapted on an on-going basis to take those into account.

MOTION

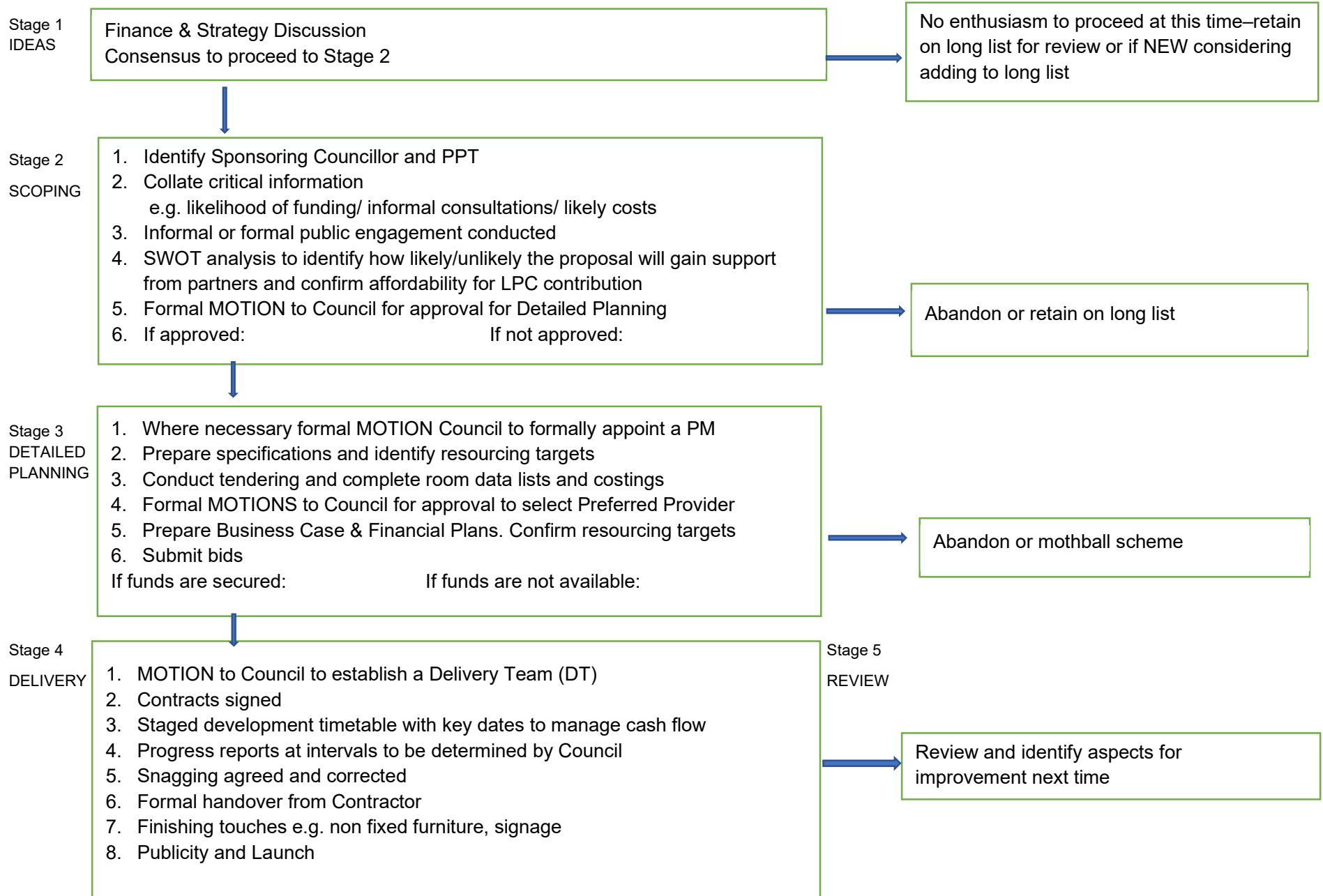
Council is asked to:

Adopt the principles as set out in Capital Planning and Delivery Process and refer back to the Finance & Strategy Group for further refinement

Proposer: Irene Mitchell

Secunder:

LAVENHAM PARISH COUNCIL; PLANNING & DELIVERY PROCESS



LAVENHAM PARISH COUNCIL; PLANNING & DELIVERY PROCESS

Agenda item 10a Capital Planning & Delivery Process

Agenda item 10a Draft PC Project Management Plan by T Sheppard

Draft Outline Project Management Plan

Step1- Parish Council

Decide/choose Project - from list/consultation etc
Decide required outcome/objective
Appoint Project Team

Step 2 - Project Team

Scope Project including outline plan/design
SWOT analysis
Determine -Indicative Costs
 Environmental Impact
 Financial Implications including possible sources of funding
Report to Parish Council

Step 3 - Parish Council

Decision to proceed or not
Undertake any public consultations if necessary
Allocate funding for design stage
Confirm Project team if decision to proceed including authority to spend allocated budget
Indicate target date for completion

Step 4 - Project Team

Prepare project plan including critical path
Prepare detail plan and specifications, if necessary using consultants/Architects/Building Surveyors
Determine project cost
Identify funding Sources
Identify any Planning Approvals or other authorisations required
Prepare Business Case
Report to Parish Council

Step 5- Parish Council

Approve the above plan including funding sources
Allocate funding for implementing project plan
Confirm Project Team Authority to spend against budget and reporting plan to Parish Council

Step 6 - Project Team

Proceed with implementation of project plan including achieving any necessary Planning or other authorisations required
Prepare for Tendering process including plans and detail specifications, identifying potential bidders, due diligence checks etc
Confirm finance in place to proceed with Tendering
Report to Parish Council

Step -7 Parish Council

Approve Tenderers List and authority to proceed

Step-8 Project Team

Advertise invitation to Tender

Send Tenders to interested contractors

Analyse returned Tenders and identify preferred contractor

Revise Business Case and Financial requirements in response to Tenders

Report to Parish Council

Step-9 Parish Council

Approve Preferred Contractor and Financial arrangements

Award and sign Contract

Set up Implementation Team

Set out progress reporting plan to Parish Council

Step- 10 Implementation Team

Agree timetable and delivery plan with approved contractor

Appoint Quantity Surveyor if necessary due to project size

Agree approval process for stage payments

Monitor progress and agree stage payments

Carry out snagging and agree corrections with contractor as work progresses

Carry out formal inspection before agreeing formal handover from Contractor

Report to Parish Council

Step-11 Parish Council

Accept formal Handover from Contractor

Agree publicity of project

Launch

Review management Plan and amend as necessary.

DRAFT

Parish Infrastructure Investment Plans (PIIPs)

Guidance for Parish and Town Councils

V5 – 12/02/18

This guidance documents explains the purpose of a Parish Infrastructure Investment Plan (PIIP) is, and how they can be prepared. This will help Communities to focus and prioritise their infrastructure spending. In this guide the term Parish Council refers to Town Councils, Parish Councils and Parish Meetings.

What is CIL?

Community Infrastructure Levy (CIL) is a charge we can levy on developments within the districts to ensure facilities and services have capacity to keep up with new homes and to enable further sustainable growth.

A portion of CIL income is paid to Parish Councils to be spent on offsetting the impacts of development in the area. They must report on the CIL received and spent each year.

For more information, see the [CIL Guidance for Parish Councils](#).

What is a Parish Infrastructure Investment Plan (PIIP)?

Due to the potential for new CIL income, it can be a good idea for Parish Councils to develop a PIIP. This will help them to identify and prioritise the infrastructure needs of their community and future spending decisions.

PIIPs are optional, non-statutory documents that do not form part of the Babergh Mid Suffolk Joint Local Plan and are not a material planning consideration.

Why create a PIIP?

PIIPs can help Parish Councils to:

- Identify the infrastructure and investment needs within their community.
- Provide an evidence base for spending decisions on locally identified priorities.
- Identify sources of funding and opportunities for matching funding streams to make the most efficient use of income.
- Assist with external funding bids - providing evidence of local investment needs and priorities.
- Provide transparency to local communities - explain where local investment is being targeted.
- Encourage engagement by members of the community who use / will use the facilities and services being delivered.
- Provide a local perspective to help the district councils gain a better understanding of the communities' priorities.

What is infrastructure?

There are typically 3 broad categories of infrastructure:

- Physical infrastructure: e.g. highways, transport links, cycleways, energy supply, water, flood alleviation, waste management
- Social infrastructure: e.g. education, health, social care, emergency services, art and culture, sports halls, community halls
- Green infrastructure: e.g. parks, woodlands, play areas, public open space

What other funding is available?

Funds can often go much further when they are pooled together. Other sources of funding include:

- The CIL allocations of Neighbouring parishes
- Section 106 monies (subject to the legal restrictions relating to these funds)
- Local government grants and other external funding streams
- The District Council's portion of CIL income

Matching up the Parish Council's CIL with other income streams may mean larger, more vital projects can be completed sooner. If their priorities are aligned, the Parish Council may agree that the District Council should retain the CIL to spend on infrastructure, for example for a school, community hall, or road which falls outside of the Parish's administrative area but will support the development of the area. Often, the infrastructure which is essential to address the needs within an area is not limited to a single Parish, and so CIL spending can be enhanced if it is co-ordinated across one or more neighbouring parishes.

The District Councils are preparing an Infrastructure Delivery Plan (IDP) as part of the Joint Local Plan to identify the infrastructure priorities across the districts. This document is available to use to identify potential collaboration between Parish and District councils and identify where funding gaps exist. We also encourage communities to also consider other funding options, for instance applying for grant and other suitable funding to maximise benefit for communities and deliver the projects.

How will the District Councils spend their CIL money?

The District Councils each publish a Regulation 123 list which indicates what their share of CIL money will be spent on. The Regulation 123 Lists can be found on the [CIL Spending webpage](#) on the councils CIL and s106 webpages.

What should the PIIP be based upon?

The PIIP should be evidence-based, identifying current/existing infrastructure, and assessing the impact of new development on this infrastructure. Sometimes this process can also identify gaps in infrastructure provision, for example identified growth in the numbers young or older people but a lack of facilities for them locally.

As infrastructure investment decisions affect all members of a community, the parish council should make efforts to engage as many people as possible in the process.

The PIIP should also be responsive to changes in development and infrastructure. So that it remains a reliable tool for decision-making, we recommend a PIIP is reviewed at least once a year.

How do we prepare a PIIP?

A template for the contents of a PIIP is provided at Appendix A.

How and where should the PIIP be published?

We recommend the PIIP is published on the Parish Council website and a hard copy made available for those without internet access. We also recommend a copy of the PIIP is sent to the Babergh and Mid Suffolk Infrastructure Team. This is not only so that we have a record of your actions but so that we understand your Parish's intentions and support us to work together to achieve your communities' aspirations and objectives.

Where can I get more information?

Further information on CIL spending and Parish Support can be found on the district councils' website.

Appendix A – Parish Infrastructure Investment Plan (PIIP) template

Parish name(s)	
Area covered (if combined area)	
Date of PIIP	
Date of next review	
Date adopted / approved by Parish Council	
Existing infrastructure audit – list of services and facilities within the local area, their condition, location, existing capacity and catchment area.	

External infrastructure audit – as above, identifying the services and facilities outside the PIIP area that are used by the community.

Community Infrastructure needs and/ or aspirations. This should be based upon the gaps and/or deficits identified in the preceding two rows.

Once completed, please order ordering these needs according to your priorities.

Community engagement- please confirm how you have sought the views of your community and how they have helped to inform your current and future needs.

Optional:

Expected growth – location, size and timing of development sites. What impact would these have on your community needs?

<p>Projected income – from all sources including external grants, CIL and Section106 income.</p>	
<p>Your investment priorities – please prepare a list of infrastructure projects to be funded, in order of their priority</p>	

LAVENHAM PARISH COUNCIL; LAVENHAM NEIGHBOURHOOD PLAN REVIEW TIMETABLE

	Activity	What this means for the Parish Councillors
02.to 30.09.22 4 weeks	Informal Stakeholder Engagement. <i>Parties to be invited to comment:</i> <ul style="list-style-type: none"> • Parish Councillors • District Council Planners • County Council – Highways & Flood Management Officers • Environment Agency • Lavenham Society • Lavenham Community Land Trust 	Councillors will be expected to give their views as individuals
October	Review results of informal consultation by LNP Group Informal seminar with LPC and LNP Group to discuss comments received and agree changes to be made	1. Finance & Strategy meeting 11.10.22 to exchange views 2. Seminar with LNP Group TBA as soon as possible This meeting is critical. Councillors will be expected to reach a collective view on the consultation draft plan
November	Consultation Final Draft prepared by LNP Group Informal seminar with LPC and LNP Group to discuss and confirm consultation final draft	Seminar with LNP Group TBA as soon as possible This meeting is critical. Councillors will be expected to approve the consultation draft subject to any changes agreed at the seminar
01.12.22	LPC formal approval of draft for public consultation	Approval cannot be deferred
02.12.22 to 27.01.23 8 weeks	Formal Public Consultation. <i>Parties to be invited to comment:</i> People of Lavenham	
February 2023	Review results of formal public consultation by LNP Group Informal seminar with LPC and LNP Group to discuss consultation results and agree changes to be made to draft plan	Seminar with LNP Group TBA as soon as possible This meeting is critical. Councillors will be expected to reach a collective view on the submission draft plan
March 2023	Informal seminar with LPC and LNP Group to discuss and confirm submission final draft	Seminar with LNP Group TBA as soon as possible This meeting is critical. Councillors will be expected to approve the submission draft subject to any changes agreed at the seminar
On 06.04.23	LPC formal approval of draft for submission to Babergh DC	Approval cannot be deferred
By 13.04.23	LPC submit the draft LNP to Babergh DC	

Ism/chair/19.08.22

LAVENHAM PARISH COUNCIL; LAVENHAM NEIGHBOURHOOD PLAN REVIEW TIMETABLE

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Agenda item 12 Civic Pride

Report to Council September 2022

1. The Case for Civic Pride

Civic Pride means taking a pride in the village in which we live and in trying to make our environment a better place. In recent times, through observation of Councillors and the public, standards in Lavenham have slipped. There are many reasons for this, but the purpose of this paper is not to theorise about the causes but to propose action to improve the appearance of the village. Responsibility rests with two main groups; Councils and owners or occupants of property. Most people want to live in a clean and appealing environment. Residents of Lavenham should be able to expect that where Local Councils are responsible for maintaining a reasonable standard of upkeep, that obligation, should be delivered where it is needed whether this is through delivery of services or application of enforcement. Councils are responsible for the Public Realm and Property Owners are responsible for their buildings and gardens, often referred to as 'kerb appeal'.

2. The Public Realm

This is generally defined as any publicly owned streets, pathways, right of ways, parks, publicly accessible open spaces and any public and civic building and facilities and amenities. In the context of this paper this also includes provision of public seating and refuse bins. The Public Realm is managed by 3 Councils:

- Lavenham Parish Council
- Babergh District Council
- Suffolk County Council (principally Highways)

Dispersed liability for maintenance and enhancement can sometimes cause blurred lines. This is especially prominent when there are different timetables for attending to some public areas so that the overall appearance is not as good as it could be.

3. Private Property

Owners and/or occupants of private property are responsible for the appearance of their buildings and gardens. Local Authorities have some powers that can be applied, where Owners cause distress to neighbours by not maintaining gardens. However, Local Authorities expect neighbours to amicably reach understandings about avoiding nuisance to others. There are many properties in the centre of the village which have walls without windows backing onto streets where weeds grow profusely. There are also some properties where occupants of dwellings do not appear to take action to prevent or remove weed growth where the building meets the pavement. In some cases, gardens which front to the street are not adequately maintained by occupants of dwellings. LPC will attempt to establish legal responsibility for removal of vegetation where there is a risk of this causing damage to pavements (which form part of the Highway). Presently LPC arranges and pays for periodic weed removal in some areas of the village. This arrangement may require review in the light of advice received.

4. Informal Audit and Action

LAVENHAM PARISH COUNCIL: CIVIC PRIDE

Councillors Muckian and Sherman with support from the Chair have drawn up the schedule attached. It is proposed that Council receive periodic reports of additions to this schedule, actions taken and outcomes. It is also proposed that Council launch a low key publicity campaign to inform residents of responsibilities once clarifications have been received. A further paper will be brought to Council setting out the details of a campaign.

Council is asked:

- To note the content of this informal audit
- To offer further input
- To approve in principle the approach outlined in 4 above

Councillor Janice Muckian
Councillor Michael Sherman
Councillor Irene Mitchell (Chair)

24th August 2022

LAVENHAM PARISH COUNCIL: CIVIC PRIDE

Civic Pride Audit September 2022

	Problem/Suggestion	Responsibility	Action Needed	Action Taken	Outcome
1	Unkempt house frontages ie weeds		Responsibility to be clarified Action plan to be developed		
2	Litter generally	LPC and residents			
3	Market Place should be more of a focal point for the village. Balance between cars and pedestrians needed	LPC Suffolk County Council	Shared use of Market Place to be revisited once LNP2 is 'made' and TWP final report is received		
4	Lack of public seating and bins	LPC	Report from Clerk for October 22 confirming outcome of audit, pledges of new seats and proposals for improvement	Audit of public seating and bins planned for September 22	
5	Lack of greenery in the centre street scape- from individual households/ businesses and community based	LPC Property Owners	Confirm VIB or alternative measures Development of plan to promote 'greening'	Village in Bloom(VIB) approved in principle	
6	Street cleansing generally	LPC Babergh DC	Babergh DC to be approached LPC to review street cleansing contract and performance		
7	Garages in Spring Lane and Harwood - weeds and rubbish not adequately addressed	Babergh DC			

LAVENHAM PARISH COUNCIL: CIVIC PRIDE

8	Babergh gardens at Prentice Street Car Park plus others			Letter to Public Realm from Chair 08.08.22	Gardens attended to 22.08.22
9	Grass encroachment onto the tarmac/paving areas outside of the grassed area				
10	Erosion of green areas Spring Street through parking abuse. Similar issue in Tenterpiece	LPC Babergh DC	Enquiries to Babergh DC		
11	To suppress weeds growing on the kerbside throughout the village	LPC Suffolk County Council (Highways)			
12	Discourage parking in front gardens where dropped kerbs and driveways have not been installed	Suffolk County Council (Highways)			
13	Encourage village through publicity a sense that 'we all belong' and are responsible for maintaining our village whether personally or through holding others to account	LPC			

**Planning Applications for consideration at Lavenham Parish Council meeting on Thursday
1st September 2022**

DC/22/03807 Shilling Grange, Shilling Street, Lavenham
Householder Application - Erection of front electric entrance gates and posts (following removal of existing) and replacement of house sign.

DC/22/03808 Shilling Grange, Shilling Street, Lavenham
Listed Building Consent - Erection of front electric entrance gates and posts (following removal of existing) and replacement of house sign.

DC/22/03894 10 Bolton Street, Lavenham
Householder Application - Construction of off-road parking space and new dropped kerb including erection of new gate and posts (following removal of front boundary wall).

DC/22/04093 44 Prentice Street, Lavenham
Notification of Works to Trees in a Conservation Area - Fell 1No. Silver Birch.